

WAYS & MEANS COMMITTEE
January 9, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, G. Benson, C. Braack, D. Cady, P. Curran, L. Edwards, L. Gridley, J. Margeson, T. Miner, B. Riehle, T. Ross, E. Ruckle, K. Toot, N. Ungermann

Call to Order: The meeting was called to order at 1:12 p.m. by Ways & Means Committee Chairman Theodore Hopkins

Approval of Minutes

A motion was made by Legislator O'Grady, seconded by Legislator Fanton and carried to approve the Ways & Means Committee minutes of December 21 and 27, 2011.

Acceptance of Insurance Checks

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$314.81 from NYMIR (New York Municipal Insurance Reciprocal) representing a supplemental charge and reimbursement for repairs to a 2010 Chevy Tahoe (VIN #1GNUKAE02AR210470) operated by the Sheriff's Office that was damaged during a MV/Deer accident on November 14, 2011. The funds will be placed on our 2011 accounts receivable and posted to revenue account CS07.2680.00 (Insurance Recovery) as received. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy and carried.

Prepare Resolution

Mrs. Riehle also requested a resolution accepting a \$2,255.55 check and a supplemental check in the amount of \$338.74 from United Services Automobile Association (USAA) representing the cost to repair our 2010 Dodge Caravan (VIN #2D4RN4DE0AR412502) operated by the Office for the Aging that was damaged by their insured on December 2, 2011. The funds will be placed on our 2011 accounts receivable and posted to revenue account CS07.2680.00 (Insurance Recovery) as received. The request was approved on a motion by Legislator Pullen, seconded by Legislator Healy and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Public Health Director Lori Ballengee requested a resolution approving the Intermunicipal Agreement between Allegany County and Cattaraugus County for the Lead Program for the Examiner's services for the period of January 1, 2012, through December 31, 2014, in an amount not to exceed \$3,000 per year. The current 2012 Budget only includes \$2,200 for this agreement, so a budget adjustment appropriating \$800 to A4010.1 (Health Department – Personnel) and \$800 to revenue account A03.2280.4037 will also be needed. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair and carried. **Prepare Resolution**

Office for the Aging Director Kimberley Toot requested approval to hire a temporary Typist (or two part-time temporary Typists) to fill a vacancy created by an Aging Services Technician on Disability. It is anticipated that several current employees will move up to fill

vacant positions leaving the Typist position vacant. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Burdick and carried. **Notify Human Resources**

Social Services Commissioner Vicki Grant requested approval to fill a vacant Social Welfare Examiner position (AFSCME, Grade 11) which became vacant when an employee was terminated. The position is in the Temporary Assistance Unit and is responsible for interviewing clients, determining eligibility, and administering the appropriate benefits. The position is needed to meet state and federal requirements for processing benefits. The position is funded 50 percent with federal funding, 25 percent with state funding, and 25 percent with local County dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair and carried. **Notify Human Resources**

Public Safety Committee

Probation Director Robert Starks requested a resolution accepting and appropriating \$3,624 for a three-month Probation Eligible Diversion (PED) "bridge" contract for the period January 1, 2012, through March 31, 2012. The \$3,624 should be appropriated to A3140.1 (Probation – Personnel) with a like sum placed in revenue account A10.3310.03 (State Aid – Probation Eligible Diversion). The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton and carried. **Prepare Resolution**

Public Works Committee

Public Works Superintendent David Roeske requested a resolution establishing a Capital Project for the Town of Almond, Erie Avenue, Bridge #04-04. Funding in the amount of \$175,000 for the project will come from H5120.200 (Maintenance of Bridges) to an account assigned by the County Treasurer. The \$26,250 representing the town's share of the project will come from H03.2300.5120 (Revenues – Intergovernmental Charges) to an account assigned by the County Treasurer. The request was approved on a motion by Legislator Fanton, seconded by Legislator Sinclair and carried. **Prepare Resolution**

Mr. Roeske requested a resolution establishing a Capital Project for the Town of Centerville, North Hill Road, Bridge #13-03. Funding in the amount of \$369,000 for the project will come from H5120.200 (Maintenance of Bridges) to an account assigned by the County Treasurer. The \$55,350 representing the town's share of the project will come from H03.2300.5120 (Revenues – Intergovernmental Charges) to an account assigned by the County Treasurer. The request was approved on a motion by Legislator Fanton, seconded by Legislator Pullen and carried. **Prepare Resolution**

Mr. Roeske requested a resolution establishing a Capital Project for the Town of Scio, Pixley Hill Road, Bridge #24-17. Funding in the amount of \$322,000 for the project will come from H5120.200 (Maintenance of Bridges) to an account assigned by the County Treasurer. The \$48,300 representing the town's share of the project will come from H03.2300.5120 (Revenues – Intergovernmental Charges) to an account assigned by the County Treasurer. The request was approved on a motion by Legislator Fanton, seconded by Legislator Sinclair and carried. **Prepare Resolution**

Mr. Roeske also requested a resolution establishing a Capital Project for County Bridge #02-07, County Road 15, Allen. Funding in the amount of \$506,700 for the project will come from H5120.200 (Maintenance of Bridges) to an account assigned by the County Treasurer. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy and carried. **Prepare Resolution**

Approval of Legislators' Expenses

The Committee reviewed the Legislative expense vouchers for the month of December 2011. A motion was made by Legislator Pullen, seconded by Legislator O'Grady and carried to approve the vouchers for payment.

Audit

Committee members reviewed the January 9, 2012, audit of claims in the amount of \$3,064,749.12 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator O'Grady, and carried to forward the audit to the full Board for approval of payment.

Courthouse Capital Account

Committee members briefly discussed that any money remaining in the Courthouse Capital account must be used for the Courthouse Project, or to pay the debt toward that project.

Workers' Compensation Insurance

Legislator Norman Ungermann stated that as a follow-up to the January 4 Personnel Committee meeting, he wanted to let committee members know that the Birdsall Fire Department received an anonymous letter informing them that they do not have any workers' compensation insurance. Legislator Ungermann stated that usually insurance companies have to give someone a minimum of ten days' notice, and that the cancellation of coverage cannot be done retroactively. Legislator Ungermann stated that he believes that the County would be bound by these same time constraints. Legislator Ungermann noted that the Birdsall Fire Department currently has insurance, but he wanted to make sure the County was aware of it so that it would be handled properly next time. Legislator Ungermann also suggested that the County should consider amending a 2003 Resolution to include volunteers in that township. County Attorney Thomas Minter stated that the Town of Birdsall was notified several months ago that they would no longer be covered by the County. Personnel Committee Chairman Timothy O'Grady stated that the Town of Birdsall is responsible for their volunteers, not the County, and the Town of Birdsall is the one that terminated coverage, not the County. Legislator Ungermann stated that the Town of Birdsall is in a safety group with several other entities, and it's still about 7 percent, or about \$2,500, less costly than the County program. Once they have an experience rating, their rate may change.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 1:35 p.m. following a motion made by Legislator LaForge, seconded by Legislator Fanton and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
January 18, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, and C. Crandall (Absent: D. Fanton)

Others Present: M. Alger, L. Ballengee, D. Button, K. Graves, J. Margeson, T. Miner, B. Riehle, T. Ross, E. Ruckle, K. Toot

Media Present: B. Quinn – Wellsville Daily Reporter

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator O'Grady, seconded by Legislator Healy and carried to approve the Ways & Means Committee minutes of January 9, 2012.

Sales Tax Report

County Treasurer Terri Ross distributed copies of a Sales Tax Report reflecting receipts through January 13, 2012, totaling \$944,355.33 which reflects a 36.52 percent increase or \$252,624.83 more than what was received last year at this time. It was noted that sales tax receipts for 2011 totaled \$18,594,088.52 and \$1,278.68 in interest.

Ms. Ross also distributed copies of a report for sales tax activity for all counties across the state comparing 2011 totals with 2010. Allegany County experienced a 5.66 percent increase between 2010 and 2011, and the average increase across the state was 5.73 percent. Cattaraugus and Chautauqua Counties both experienced a slight decrease.

Board Rules

Chairman Curtis Crandall stated that he pre-filed a resolution amending the Board Rules to abolish the current Court Facilities and County Space Needs Committee and to create a new committee entitled the Facilities and Communications Committee. Chairman Crandall indicated that he went ahead and pre-filed the resolution only due to timing issues, and he would like to see a motion on the floor to add the Ways & Means Committee as a sponsor of the resolution.

The new committee will assume many of the jurisdictional responsibilities of the current Court Facilities and County Space Needs Committee and will carry forward with the ongoing issues which have been under discussion and consideration by the Communications Ad Hoc Committee. Although the Courthouse Renovation/Addition Project is very close to completion, several outstanding issues still need to be addressed. Some of these issues include how we might utilize the third floor of the County Office Building which formerly housed the County Jail, how we may utilize the building which housed the Child Support Enforcement Unit, what will be the fate of the County Museum, etc. The new committee will also have jurisdictional oversight of the Information Technology Department, the communications infrastructure system of the Enhanced 911 Dispatch Center, and it will assume the deliberations which have begun in the Communications Ad Hoc Committee of the Planning and Economic Development Committee

pertaining to the development and provision of private sector communications and Internet services throughout Allegany County.

Chairman Crandall noted that the Committee's jurisdiction relative to the E-911 Dispatch Center is specific to the physical assets and equipment which constitute the infrastructural components of the system. The Sheriff will continue to report to the Public Safety Committee for ministerial decisions as they pertain to the day-to-day operation of the Dispatch Center involving staffing, budget, etc. County Attorney Thomas Miner also noted that parking is included under this committee; however, we do have a Local Law that regulates parking under the Public Works Committee.

Committee members briefly discussed the structure of the committee. This new committee will be a standing committee of the Board of Legislators, and as such, will consist of members who are Legislators only. The Committee may, as needed, solicit the assistance of others who can provide expertise, advice, and assistance to the Committee on a wide range of topics.

Legislator Dwight "Mike" Healy stated that he believes this is a move in the right direction, and he made a motion to cosponsor the resolution, which was seconded by Legislator Sinclair and approved unanimously. The resolution has already been pre-filed, and Ways & Means Committee Chairman Theodore Hopkins will make a motion at the Board meeting on Monday, January 23, for the Ways & Means Committee to cosponsor the resolution.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 1:30 p.m. following a motion made by Legislator LaForge, seconded by Legislator O'Grady and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
January 23, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Pullen, F. Sinclair
(Absent: M. Healy, K. LaForge, T. O'Grady, C. Crandall)

Others Present: M. Alger, L. Ballengee, R. Christman, P. Curran, L. Edwards, L. Gridley, T. Miner, B. Riehle, T. Ross, E. Ruckle, K. Toot, N. Ungermann

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins

Approval of Minutes

A motion was made by Legislator Fanton, seconded by Legislator Sinclair and carried to approve the Ways & Means Committee minutes of January 18, 2012.

Request to Fill Secretary to Clerk of the Board

Clerk of the Board Brenda Rigby Riehle requested approval to fill the newly created position of Secretary to Clerk of the Board (Non-Unit, Grade 2) contingent on the passage of Resolution Intro. No.17-12. The employee would attend all committee meetings, and take, transcribe, distribute, and file all committee minutes. Filling this position will better enable the County to comply with the Board Rules, Open Meetings Law, and Public Officers Law regarding how our minutes are taken, distributed and retained. The funds to finance the cost of this position are in the Clerk of the Board's 2012 Budget. The request was approved on a motion by Legislator Fanton, seconded by Legislator Pullen and carried. **Prepare Resolution**

Committee members briefly discussed A72-B and S3255-B which were signed into law on January 3, 2012, amending the Public Officers Law in relation to requiring certain records which are the subject of a discussion conducted at an open meeting to be made available to the public. It was noted that the new employee will be instrumental in complying with these new requirements.

Audit

Committee members reviewed the January 23, 2012, audit of claims in the amount of \$2,509,292.09 (including prepaid bills). A motion was made by Legislator Sinclair, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 1:05 p.m. following a motion made by Legislator Fanton, seconded by Legislator Sinclair and carried.

Department of Motor Vehicles

County Clerk Robert Christman announced that the newly renovated Department of Motor Vehicles is up and running if any Legislators would like to come tour the new area.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
February 13, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, D. Cady, P. Curran, L. Edwards, K. Graves, L. Gridley, T. Hull, R. Lynch, T. Miner, B. Riehle, T. Ross, D. Roeske

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins

Approval of Minutes

A motion was made by Legislator Fanton, seconded by Legislator Pullen, and carried to approve the Ways & Means Committee minutes of January 23, 2012.

Water Systems Sharing Opportunities Grant

Committee members reviewed a draft resolution regarding the Allegany County Water Systems Sharing Opportunities Analysis Grant. Legislator Hopkins stated that they met with representatives from the Department of State while they were at the NYSAC Conference in Albany, and those representatives indicated that grant funding will be available for projects such as this. Allegany County would like to get in on the first round of funding for these Local Government Efficiency Grants, and that deadline is just a little over a month away. Chairman Crandall has prepared a letter to go to municipalities that currently have a public water system along with a sample resolution that they would need to adopt if they would like to be a co-applicant on the County's funding request of \$50,000. The grant would finance the cost to study the operations of the existing municipal water systems and identify potential cost savings through shared services. The County would be the lead applicant and pay the required local match of approximately \$5,000, and there would be no cost to the participating towns and villages. A motion was made by Legislator LaForge, seconded by Legislator Fanton and carried to sponsor a resolution authorizing the submission of a grant application and appropriation of the cash match from an account to be determined by the County Treasurer. **Prepare Resolution**

Designation of Official Newspapers for 2012

Clerk of the Board Brenda Rigby Riehle stated that the Republican Party members of the Board of Legislators requested a resolution designating official newspapers for the publication of local laws, notices, and other matters required by law to be published in 2012. It was noted that since there is not a minority party for 2012, the previous designation by the Democratic Party will remain in effect. A motion was made by Legislator Fanton, seconded by Legislator Healy and carried to sponsor a resolution authorizing the following newspaper designations: **Prepare Resolution**

Concurrent Resolutions of the Legislature:

The Alfred Sun, Alfred, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Election Notices and Official Canvass:

Wellsville Daily Reporter, Wellsville, NY (Republican)

Cuba Patriot & Free Press, Cuba, NY (Democratic)

Official Newspapers:

Wellsville Daily Reporter, Wellsville, NY (Republican)

Cuba Patriot & Free Press, Cuba, NY (Democratic)

Audit

Committee members reviewed the February 13, 2012, audit of claims in the amount of \$4,214,266.85 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator O'Grady, and carried to forward the audit to the full Board for approval of payment.

One committee member questioned the \$419,564.36 listed under the Health Department, and County Treasurer Terri Ross indicated that she believes that the bulk of that expense (approximately \$290,000) reflected a reconciliation on the BOCES rate for expenses associated with the Children with Special Needs Program.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 1:10 p.m. following a motion made by Legislator Fanton, seconded by Legislator LaForge and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
February 15, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall (Absent: D. Fanton)

Others Present: P. Curran, L. Edwards, K. Graves, C. Ivers, R. Lynch, J. Margeson, T. Miner, S. Presutti, B. Riehle, T. Ross, E. Ruckle, D. Scholes, K. Toot, R. Whitney

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:22 p.m. by Ways & Means Committee Chairman Theodore Hopkins

Mandate Relief

The New York State Association of Counties (NYSAC) recently developed a tool to help counties engage the public and community groups to encourage State Legislators to enact meaningful mandate relief. NYSAC developed the website – www.mandaterelief.com - that enables county officials and residents to email their State Senators and Assembly Members, asking them to enact mandate relief this year. NYSAC requested counties to post the link on their websites. A motion was made by Legislator Sinclair, seconded by Legislator Pullen and carried to post the link on the County's website. **Refer to IT Director Button**

Committee members discussed the tax cap and how the public needs to be made aware of what programs they may lose. Legislator Theodore Hopkins stated that over the next few years many of the schools will be forced to cut programs like sports, music, art, and kindergarten, and the County will also be forced to cut some very good programs like Office for the Aging. Legislator Hopkins asserted that the tax cap is a great idea, but it won't work unless there is also mandate relief. Chairman Curt Crandall referred to the fact that the Farm Bureau originally supported the tax cap, but now some of their programs are going to be affected, and they are thinking twice about it. Mandate relief definitely needs to be done at the state level, and there isn't anyone that won't be affected in some way. Legislator Pullen noted that there are fact sheets and talking points on the County's website, and he urged Legislators to print them off so they can discuss these issues with constituents. Many people do not fully understand how the tax cap is going to affect them, and we need to get that information out.

Tax Bill Payments

Legislator Fred Sinclair indicated that a constituent recently contacted him and requested that he sponsor a resolution that would allow for the partial payment of taxes in increments. Legislator Sinclair referred to Bill 928-A, noting that adoption of this bill at the County level would change the process for all taxpayers at all local collectors, but he does not believe it would be a remedy for the issues that the Town of Friendship has been facing with their tax bills. They are currently waiting to hear from Senator Young's Office on the possibility of issuing new tax bills or refunds, but even if they receive authorization to do this, it creates new issues that would need to be addressed. Legislator David Pullen indicated that the Friendship Town Board meets tonight, and they will be looking at adopting home rule legislation regarding the special bill they are looking at.

Chairman Crandall stated that we have discussed the possibility of allowing tax bills to be paid in increments in the past. There are issues within our operation as to how those collections are made. Cash flow could be an issue, and we would need to thoroughly understand the ramifications, and how it would impact our operations before we move forward with something like that.

Fund Balance Policy

County Treasurer Terri Ross requested a resolution approving a Fund Balance Policy to meet the requirements set forth by GASB #54 (Statement No. 54 of the Governmental Accounting Standards Board/Fund Balance Reporting).

Ms. Ross distributed copies of a simple policy that addresses all of the GASB requirements and has been reviewed by our auditors. This policy meets the requirements for GASB 54 but needs to be approved prior to filing our 2011 financials in April with the Comptroller. It is really just a change in titles, and this policy states that we will comply with the new titles regarding fund balance on our financial statements. Treasurer Ross stated that we currently have reserved and unreserved fund balance accounts, and this would allow the Board to break it down further into categories that can be used to restrict, commit, or assign fund balances. This would affect all funds.

Chairman Crandall asked what action would be required to move money from one type of fund to another. Ms. Ross stated that some approval (Committee and/or Full Board) would be required to move money from one category to another; however, in some categories once money is placed there, it cannot be moved for another purpose.

The request for resolution was approved on a motion by Legislator Healy, seconded by Legislator Hopkins and carried. **Prepare Resolution**

Tax Sale Auction

Ms. Ross stated that the annual tax sale auction will be held on May 5, and the books listing the parcels for sale should be out in the middle of March. Ms. Ross stated that she plans to bring some information regarding the possibility of contracting out for the tax searches to the next meeting. Allegany County currently performs about 800 tax searches every year, and it can be very labor and time intensive for both the County Attorney's and County Treasurer's Offices.

Board Meeting at the Fair

Board Rule 110.A and 110.F indicate that our Legislative Board meetings are held in the Board Chambers on the second and fourth Monday of each calendar month unless the Board designates a different day and/or location by resolution. For the fourth year in a row, the Board would like to conduct a Board meeting at the County Fair. This not only creates a historical event, but it provides an opportunity for our youth and citizens to observe and participate in local government.

Clerk of the Board Brenda Rigby Riehle requested a resolution changing the second Board meeting in July from Monday, July 23, 2012, to Thursday, July 19, 2012, and the location from the Board Chambers to the Allegany County Fairgrounds in Angelica so that our Legislative Board meeting can be held in conjunction with the Allegany County Fair. The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Public Health Director Lori Ballengee requested approval to fill a vacant Accountant position (PEF, Grade 7). Mrs. Ballengee indicated that Altreya recognized the need for a financial position in their efficiency study, and she has no other staff with the expert knowledge needed to perform these functions. The position will enable the Health Department to capture maximum revenue, stay in compliance with state mandates, and maintain the budget. Approximately 36 percent of the cost of the position is reimbursed through state aid. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair and carried. (Voting No: T. O'Grady) **Notify Human Resources**

Office for the Aging Director Kimberley Toot requested approval to purchase a minivan for the Meals-on-Wheels Program. County Administrator John Margeson stated that a Vehicle Replacement Capital Account (H5997.2) has been established for the purchase of vehicles, and he would recommend this account be used, and he would also recommend that the Public Works Department work with Mrs. Toot to prepare the bid specs, noting that they should look at state bids as well as local bids. Chairman Crandall stated that this is a reminder of how things have changed in Albany and New York State as Senator Young carried a member item that would finance this in the past. The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen and carried.

Social Services Commissioner Vicki Grant requested approval to fill a Caseworker position (AFSCME, Grade 16) which became vacant when an employee resigned. This position is in the Preventive Unit and is responsible for ensuring the health, welfare, and safety of children while preventing placement in the Foster Care System. The position is financed 25 percent with state aid, 50 percent with federal aid, and 25 from local County funds. The request was approved on a motion by Legislator Burdick, seconded by Legislator Healy and carried. **Notify Human Resources**

Public Safety Committee

Probation Director Robert Starks requested approval to fill a Typist position (AFSCME, Grade 4) that became vacant when an employee resigned. This employee answers and directs incoming phone calls to officers, and interacts with people who come to the front office door and directs them where needed. This employee answers questions, types correspondence and intake petitions, runs criminal history reports as needed, and files documents as needed. This employee historically performs many job duties to assist the Probation Officers so they can spend more time on the important aspect of supervision and investigation report writing. There is partial funding for this position from the STOP-DWI Office. The request was approved on a motion by Legislator Healy, seconded by Legislator Burdick and carried. **Notify Human Resources**

STOP-DWI Coordinator Linda Edwards requested a resolution reappropriating the unexpended balance of \$2,368.92 from the STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program. The grant year runs from October 1, 2011, through September 30, 2012. The remaining funds totaling \$2,368.92 should be appropriated to A3114.4 (Traffic Program – Contractual) with a like sum placed in revenue account A10.3389.3114 (State Aid – STOP-DWI – STEPS in Safety). The request was approved on a motion by Legislator Healy, seconded by Legislator Hopkins and carried. **Prepare Resolution**

Sheriff Rick Whitney requested a resolution reappropriating the unexpended balance of \$3,726 from the ACT II Batterers Program which was originally accepted by Resolution No. 57-09 and previously reappropriated by Resolution Nos. 71-10 and 35-11. The \$3,726 should be appropriated to A3117.4 (ACT II Batterers Program – Contractual) with a like sum placed in revenue account A03.2260.3117 (Intergovernmental Charges – ACT II Batterers Program). The request was approved on a motion by Legislator Healy, seconded by Legislator Sinclair and carried. **Prepare Resolution**

Legislator Timothy O'Grady noted that the next several requests total approximately \$37,000, and he wondered what we planned to purchase with these funds. Sheriff Whitney stated that they are just reappropriating the money, and they do not have anything specific totaling the \$37,000 although some will go for training. County Treasurer Terri Ross stated that it's really a budgetary issue due to overlapping grant years, and if they don't do this, they won't be able to spend the money. Legislator O'Grady asked if computer dispatching in cars will be coming down the line for everyone, and the Sheriff stated that it probably won't be a mandate at this point. Legislator O'Grady commented that it can be very expensive to maintain.

Sheriff Whitney requested a resolution reappropriating the unexpended balance of \$5,938 from the 2008 SLETPP Homeland Security Grant (Project #LE08-1057-E00) originally accepted by Resolution No. 40-09 and previously reappropriated by Resolution Nos. 71-10 and 35-11. The original grant was for \$23,750, and the initial contract period ran from September 1, 2008, to August 31, 2011. The \$5,938 should be appropriated to A3645.2 (Homeland Security – Equipment) with a like sum placed in revenue account A10.3306.SHF7 (State Aid – Homeland Security – Sheriff). The request was approved on a motion by Legislator Healy, seconded by Legislator Burdick and carried. **Prepare Resolution**

Sheriff Whitney requested a resolution reappropriating the unexpended balance of \$8,688 from the 2009 SLETPP Homeland Security Grant (Project #LE09-1076-E00) originally accepted by Resolution No. 152-10 and previously reappropriated by Resolution No. 35-11. The original grant was for \$34,750, and the initial contract period ran from August 1, 2009, to July 31, 2012. The \$8,688 should be appropriated to A3645.2 (Homeland Security – Equipment) with a like sum placed in revenue account A10.3306.SHF7 (State Aid – Homeland Security – Sheriff). The request was approved on a motion by Legislator Healy, seconded by Legislator Burdick and carried. **Prepare Resolution**

Sheriff Whitney requested a resolution reappropriating the unexpended balance of \$22,328 from the 2010 LETPP Homeland Security Grant (Project #LE10-1039-E00) originally accepted by Resolution No. 64-11 with the initial contract period running from August 1, 2010, to July 31, 2013. The \$22,328 should be appropriated to A3645.2 (Homeland Security – Equipment) with a like sum placed in revenue account A10.3306.SHF7 (State Aid – Homeland Security – Sheriff). The request was approved on a motion by Legislator Healy, seconded by Legislator Burdick and carried. **Prepare Resolution**

Sheriff Whitney also requested a resolution accepting and appropriating \$27,300 from the ACT II Batterers Program. The funds should be appropriated to A3117.449 (ACT II Batterers – Contractual) with a like sum placed in revenue account A03.2260.3117 (Intergovernmental Charges – ACT II Batterers Program). It was noted that this is part of the grants that the ACCORD Corporation applied for in March of 2011 from the United States Department of Justice Office of Violence Against Women. In this grant, ACCORD requested funding for the Allegany County Sheriff's Office to continue and expand the RRR Program (respect, responsibility and reality) formerly known as the ACT II Program. The Sheriff's Office

plans on expanding and enhancing the already successful program. ACCORD has been notified that they have received the grant and \$27,300 should be awarded to the Sheriff's Office annually for three years. The request was approved on a motion by Legislator Healy, seconded by Legislator Sinclair and carried. **Prepare Resolution**

Public Works Committee

Public Works Superintendent David Roeske requested a resolution approving a Supplemental Agreement with the NYSDOT for the bridge rehabilitation project on CR04 over Rush Creek in the town of Hume (PIN 6754.52 – H5917). The agreement adds the construction phase and corresponding Marchiselli Aid. The project has been changed from a bridge replacement to a bridge rehabilitation, and the funding for this project is already in the 2011 and 2012 Budgets under account H5917.200. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy and carried. **Prepare Resolution**

Mr. Roeske also requested a resolution approving an agreement with the NYSDOT for the CR10 Resurfacing Project in the Towns of Ward, Alfred, and Scio (PIN 6754.57 – H5928). Funding for this project will come from H5917 – CR04 Bridge which has funds remaining due to a change in the scope of the original project, and a request to transfer \$1,416,000 from H5917.200 to H5928.200 was included in Mr. Roeske's proposal. The corresponding revenues will be adjusted by the County Treasurer. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Healy and carried. **Prepare Resolution**

Executive Session

A motion was made by Legislator Pullen, seconded by Legislator Burdick and carried to enter into executive session to discuss the employment history of particular employees at 1:55 p.m. Immediately following discussion at 2:30 p.m., a motion was made by Legislator Sinclair, seconded by Legislator O'Grady and carried to end the executive session and return to the regular meeting.

Creation of Support Collection Unit Attorneys

A motion was made by Legislator O'Grady, seconded by Legislator Sinclair and carried to create three positions in the County Attorney's Office to perform work for the Support Collection Unit (Abstaining: M. Healy). Prior to the vote, a motion was made by Legislator Sinclair, seconded by Legislator Burdick and carried to allow Legislator Dwight "Mike" Healy to abstain due to the fact that his daughter is an attorney in the County Attorney's Office. **Refer to Personnel Committee**

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 2:30 p.m. following a motion made by Legislator LaForge, seconded by Legislator Healy and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
February 27, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall (Absent: D. Fanton)

Others Present: M. Alger, G. Benson, L. Ballengee, P. Curran, L. Edwards, K. Graves, L. Gridley, J. Margeson, T. Miner, B. Riehle, T. Ross, D. Roeske, K. Toot

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of February 13 and 15, 2012.

Maximus Agreement

County Treasurer Terri Ross requested a resolution ratifying her signature and accepting a three-year proposal for professional services regarding the annual Federal (OMB A-87) Cost Allocation Plan for Allegany County for calendar years ending December 31, 2011, 2012, and 2013. The cost is \$8,150 per year and has been placed in the 2012 Budget under account A1040.429 (Clerk, Legislative Board – Contractual). The request was approved on a motion by Legislator Pullen, seconded by Legislator Burdick and carried. **Prepare Resolution**

Agreement with STW Relative to NYSEDA Grant

Planning & Economic Development Committee Chairman Fred Sinclair requested a resolution authorizing Allegany County to enter into an agreement with Southern Tier West Regional Planning and Development Board to manage the administration of a NYSEDA Grant awarded under the Cleaner, Greener, Communities Regional Sustainability Planning Program. Legislator Sinclair stated that the Energy and Resources Ad Hoc Committee voted to support the resolution at their meeting this morning. Legislator Sinclair indicated that Allegany County will act as a pass through for the funding, and there is no financial commitment at this time. Legislator Sinclair briefly talked about the Sustainability Plan and some of the strategies that might be developed such as capitalizing on things to reduce carbon emissions. Legislator Sinclair noted that there will be a \$93 million pot of money that can be applied for to help develop the proposed strategies. We need to pass this resolution now to facilitate Southern Tier West moving quickly. Legislator O'Grady stated that it's nice to figure out what needs to be done to make your establishment greener, but he wants to make sure there will not be any penalties if you do not follow through with the recommended changes. Legislator Sinclair indicated that he does not believe that there would be any penalties, but he will double check on this. Chairman Crandall stated that he does not believe there would be any penalties assessed at the planning and development stage, but that some financial awards may require you to meet certain standards to receive the money. The request for resolution was approved on a motion by Legislator Sinclair, seconded by Legislator LaForge and carried. **Prepare Resolution to Come Off the Floor at the Board Meeting this Afternoon**

The Daniel Patrick Moynihan Interstate Highway 86

Chairman Crandall distributed copies of Chemung County's Resolution No. 12-91 entitled, Resolution to Governor Cuomo and the New York State Legislature to request Advancing Funding and Expediting Completion of Projects in Broome, Delaware, Sullivan, and Orange Counties, and placing Signage Recognizing the Designation of the Daniel Patrick Moynihan Interstate Highway 86, and encouraged committee members to consider adopting a duplicate resolution.

Chairman Crandall gave a little background information regarding the resolution, noting that Allegany County has been a part of the I-86 Coalition that was instrumental in bringing Route 17 up to the standard for an interstate highway. Chairman Crandall indicated that he met with Legislator Ted Bennett from Chemung County last week regarding this matter, and Legislator Bennett provided him with maps and additional information that show the progress and projects across New York State. This resolution specifically talks about developing I-86 from Binghamton to the east, and Chairman Crandall believes it would be good to support this resolution just like they supported resolutions to upgrade our area. Chairman Crandall also stated that he believes it is important to retain the wording in the resolution from Chemung County as it contains a history and background for the I-86. Committee members briefly discussed the name of the Interstate. A motion was made by Legislator Healy, seconded by Legislator O'Grady and carried to sponsor the resolution. **Prepare Resolution**

Phase III Cover/System Construction at the Landfill

Public Works Superintendent David Roeske presented a referral from the Public Works Committee wherein he requested a resolution to fund the Landfill Closure Phase III Project. Mr. Roeske stated that the low bid for the project came in at \$1,494,050 from Zoladz Construction, plus an additional \$500,000 for engineering costs, for a total of \$1,994,050. Mr. Roeske stated that \$900,000 was appropriated in 2011, so he is requesting \$1,100,000 to complete the project. In addition, the Solid Waste Landfill Closure Reserve currently has \$208,147; however, it was noted that using the funds in the reserve account would require a public hearing. Superintendent Roeske stated that he would like the work to begin in April so that they can get as much as possible completed this year. County Administrator/Budget Officer John Margeson indicated that the funds to complete the project could either be taken out of fund balance, or a bond anticipation note (BAN) could be issued over five years. County Treasurer Terri Ross stated that we are not earning good rates right now, and there are also a lot of administrative costs associated with getting a BAN. Committee members briefly discussed the different funding options. A motion was made by Legislator O'Grady, seconded by Legislator Burdick and carried to accept the bid from Zoladz Construction and secure the funding to complete the project from fund balance. The County Treasurer has indicated that the following budget adjustment will be necessary to complete this action:

A15.599.0000 Appropriated Fund Balance	\$1,100,000	
A9560.904 Interfund Transfer to Capital		\$1,100,000
H12.5031.8172 Interfund Transfer from General	\$1,100,000	
H8173.200 Landfill Closure Phase III		\$1,100,000

Prepare Resolution

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of January 2012. A motion was made by Legislator Sinclair, seconded by Legislator O'Grady and carried to approve the vouchers for payment.

Audit

Committee members reviewed the February 27, 2012, audit of claims in the amount of \$1,632,753.93 (including prepaid bills). The expense totaling \$54,975.92 under the Public Safety – Buildings and Grounds category was questioned, and it was noted that approximately \$35,000 of that expense was associated with finishing the waterline out to the Public Safety Facility. A motion was made by Legislator Pullen, seconded by Legislator Sinclair, and carried to forward the audit to the full Board for approval of payment.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 1:30 p.m. following a motion made by Legislator LaForge, seconded by Legislator Burdick and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

March 12, 2012

**** NOT APPROVED ****

Committee Members Present: C. Crandall (serving as chair), D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, (Absent: D. Fanton, T. Hopkins)

Others Present: M. Alger, G. Benson, L. Ballengee, P. Curran, L. Edwards, K. Graves, L. Gridley, J. Margeson, K. Monroe, T. Miner, B. Riehle, T. Ross, D. Roeske, R. Starks, K. Toot

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:02 p.m. by Chairman of the Board Curt Crandall.

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator O'Grady and carried to approve the Ways & Means Committee minutes of February 27, 2012.

Mandate Relief

Chairman Crandall distributed a flyer illustrating the effect of the property tax cap without mandate relief on Allegany County. Under the property tax cap, Allegany County was allowed to increase the 2012 Budget by only \$725,000; however, the six biggest mandate programs increased by \$1.682 million. Our local share of Medicaid for 2013 will go up 3 percent, but if the Legislature adopts the Governor's proposal, it will only rise 2 percent which is a savings of almost \$80,000—but that does not sound like much when you put it against our \$10 million local share.

Chairman Crandall indicated that he has been in e-mail contact with Ways and Means Committee Chairperson Ted Hopkins in response to a request from NYSAC (NYS Association of Counties) to again remind our state elected officials how much mandate relief means to Allegany County. Chairman Crandall also distributed copies of letters to our elected officials in Albany (Senator Young, Assemblymen Burling and Giglio) urging them to adopt mandate relief proposals. They are in session and in the budget process, so now is the time to step this up, and with this group's approval, send these letters to Albany. A motion was made by Legislator LaForge, seconded by Legislator Healy and carried to forward the letters to our elected representatives.

Chairman Crandall also distributed a resolution from Wyoming County regarding mandate relief and suggested the committee sponsor a similar resolution at the next full board meeting in a couple of weeks. If budget is settled by then, it'll be moot; if not, it'll be one more message sent to Albany. A motion to sponsor a mandate relief resolution was made by Legislator Pullen, seconded by Legislator Healy and carried. **Prepare Resolution**

Transfer of Funds for Communication Tower

County Treasurer Terri Ross indicated that per Resolution No. 74-11 money was appropriated to pay for a communication tower on Pingrey Hill in Andover built by SAIA Communications. At the end of 2011, there were funds left that needed to be reappropriated to

2012 in order to complete payments on this project. Ms. Ross requested a resolution appropriating \$116,800 to A3640.201 (Emergency Services – Equipment) with a like sum placed in A15.599.00 (Appropriated Fund Balance). The request was approved on a motion by Legislator Burdick seconded by Legislator Pullen and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Social Services Commissioner Vicki Grant requested approval to fill a Senior Typist position (AFSCME, Grade 7) that became vacant when an employee was terminated. The employee performs clerical work for all programs. The position is funded 50 percent with federal funds, 25 percent with state funds, and 25 percent with local County dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair and carried. **Notify Human Resources**

Public Health Director Lori Ballengee requested a resolution transferring \$680 from A4010.1 (County Health Department – Personnel) to A4050.4 (Water Quality Management – Contractual) and \$297 from A4010.802 (County Health Department – Benefits) to A4050.4 (Water Quality Management – Contractual) to better expend the budget. The transfers are being requested due to the absence of Tyler Shaw who is currently on military leave until July 2012. The request was approved on a motion by Legislator Burdick, seconded by Legislator Healy and carried. **Prepare Resolution**

Mrs. Ballengee also requested a resolution accepting and appropriating \$11,404 in COLA monies for the Cancer Services Program. The grant year runs from April 1, 2011, through March 31, 2012. The funds should be appropriated as follows:

Appropriation Accounts:

A4071.201 (Cancer Screening – Equipment)	\$ 3,783.43
A4071.4 (Cancer Screening – Contractual)	\$ 7,620.57

Revenue Account:

A10.3401.01 (State Aid – Cancer Screening)	\$11,404.00
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The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen and carried. **Prepare Resolution**

Public Safety Committee

Sheriff Rick Whitney requested approval to fill a Corrections Corporal position (Council 82, Local 3989). The vacancy was created when the current Corrections Corporal accepted a Deputy Sheriff position. The position is needed to fulfill NYS Commission of Correction minimum staffing requirements. Mr. Margeson confirmed that he reviewed and approved the request. The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen and carried. **Notify Human Resources**

Probation Director Robert Starks requested a resolution accepting and appropriating an additional \$500 from the ACCORD Corporation to be used for supervising sex offenders. The original annual award of \$6,600 has already been budgeted. Mr. Starks noted that ACCORD slotted this money to be used for polygraph testing for the first year. The contract runs for three years from October 1, 2011, through September 30, 2014. The additional \$500 should be appropriated to A3140.409 (Probation-Fees) with a like sum placed in revenue account

A10.3310.05 (State Aid Probation-SORA). The request was approved on a motion by Legislator Healy, seconded by Legislator Burdick and carried. **Prepare Resolution**

Emergency Management and Fire Director Jeff Luckey requested a resolution reappropriating grant money totaling \$11,825.94 not spent in 2011 due to overlapping grant fiscal years. Grant #C838280 in the amount of \$71,250 was originally accepted by Resolution No. 41-09, and Resolution Nos. 31-10, 75-10, and 46-11 were also associated with this grant. The \$11,825.94 should be reappropriated to A3645.2 (Homeland Security – Equipment) and revenue account A10.3306.EMG8 (State Aid – Homeland Security – OES). The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen and carried. **Prepare Resolution**

Committee members briefly discussed the groups and committees that advise Mr. Luckey. Chairman Crandall suggested that Mr. Luckey submit an itemized list of equipment that will be purchased.

Mr. Luckey requested a resolution reappropriating \$76,472 not spent in 2011 due to overlapping grant fiscal years. Grant #C838290 in the amount of \$76,472 was originally accepted by Resolution No. 149-10 and was previously reappropriated by Resolution No. 45-11. The \$76,472 should be appropriated to A34645.2 (Homeland Security – Equipment) and revenue account A10.3306.EMG8 (State Aid – Homeland Security – OES). The request was approved on a motion by Legislator Healy, seconded by Legislator O’Grady and carried. **Prepare Resolution**

Mr. Luckey also requested a resolution reappropriating \$57,672 not spent in 2011 due to overlapping grant fiscal years. Grant #C838200 in the amount of \$57,672 was originally accepted by Resolution No. 166-11. The funds should be appropriated to A34645.2 (Homeland Security – Equipment) and revenue account A10.3306.EMG8 (State Aid – Homeland Security – OES/Health). Please see the original MOE for the breakdown between Emergency Services and the Health Department. Legislator Burdick noted the appropriation to the Health Department Homeland Security account and asked if the money would be used for vaccines. Public Health Director Lori Ballengee indicated they don’t pay for any vaccines. Chairman Crandall stated the monies are just being reappropriated; however, he would like a little more detailed explanation regarding how the funds will be used. Legislator Healy noted that if there are options regarding radios, Mr. Luckey would be the first to find that possibility. The request to reappropriate the funds was approved on a motion by Legislator Healy, seconded by Legislator Sinclair and carried. **Prepare Resolution**

District Attorney Keith Slep requested a resolution to enter into an agreement with Finger Lakes Paralegal Services to manage the Civil Forfeiture Process. Managing the process would include the following:

1. Assisting DA and police staff with identifying assets subject to forfeiture
2. Preparing settlement agreements
3. Prepare reports for filing pursuant to statute
4. Processing DMV and real estate documents
5. Distributing funds

The District Attorney would pay Finger Lakes Paralegal Services 10 percent of the total dollars distributed from each forfeiture at the time the funds are being distributed. The request

was approved on a motion by Legislator Healy, seconded by Legislator Burdick and carried.

Prepare Resolution

Personnel Committee

Sharon Keib, Office Manager for the Allegany County Mutual Self-Insurance Plan, requested a resolution transferring \$15,014 from S1720.430 (Self-Insurance Plan Benefits and Awards-Contractual) to S1710.406 (Self-Insurance Plan Administration-Contractual) to cover the cost of the excess insurance not included in that line item. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Burdick and carried. **Prepare**

Resolution

Audit

Committee members reviewed the March 12, 2012, audit of claims in the amount of \$4,512,254.79 (including prepaid bills). A motion was made by Legislator Sinclair, seconded by Legislator Pullen and carried to forward the audit to the full Board for approval of payment.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 1:21p.m. following a motion made by Legislator LaForge, seconded by Legislator Sinclair and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
March 21, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, K. Graves, R. Lynch, J. Margeson, T. Miner, B. Riehle, T. Ross, E. Ruckle, K. Slep

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:07 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes:

A motion was made by Legislator Burdick, seconded by Legislator Pullen, and carried to approve the Ways & Means Committee minutes of March 12, 2012.

Sales Tax Report

County Treasurer Terri Ross distributed copies of a Sales Tax Report reflecting receipts through March 13, 2012, totaling \$3,609,915.56 and interest totaling \$230.25 which reflects a 13 percent increase (\$412,017.87) over last year at this time.

Ms. Ross also indicated that she will file an official cost report (from Maximus) with the Clerk of the Board, Ms. Riehle.

Additionally, Ms. Ross indicated that a seminar on the delinquent real property tax auction scheduled for May 5 had been conducted the previous evening, with 35 attendees, all new faces.

REFERRALS FROM OTHER COMMITTEES:

Request for Transfer for Security Fencing

Deputy County Administrator Mitch Alger requested a resolution transferring \$30,000 from Account No. A 889.001 (Records Management Reserve) to Account No. H 7510.200 (Records Storage Building) for security fencing for the records storage building.

The request was approved subject to approval by the County Attorney on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Planning & Economic Development

Employment & Training Director Reita Sobeck-Lynch requested approval to fill an Accountant position (PEF, Grade 7) that became vacant when the employee transferred

to another department. The employee is responsible for budgeting, monthly fiscal reports, program financial oversight, year-end reconciliation, coding to proper funding sources, and no other current employees are qualified for this position. Funding for the position is in place. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Healy, and carried. **Notify Human Resources**

Public Safety Committee

District Attorney Keith Slep requested permission to accept a state-mandated salary increase effective April 1, 2012.

Discussion ensued regarding whether this salary change would require a local law as the DA is an elected official. However, it was also noted that this salary increase is state-mandated. County Attorney is scheduled to meet with other NYS county attorneys on Friday (March 23, 2012) to discuss this topic and whether the change can be made by resolution or needs to be made through a change in the local law. The request was approved on a motion to move ahead to increase the District Attorney's salary to meet the state-mandated salary increase, with input/direction from County Attorney by Legislator Healy, seconded by Legislator Hopkins, and carried (Voting no: D. Pullen). **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of February 2012. A motion was made by Legislator Sinclair, seconded by Legislator Fanton, and carried to approve the vouchers for payment.

Support Counsel Positions

County Attorney Tom Miner will, at the next Ways and Means meeting, formally request filling the position(s) of support counsel from within his office.

Offices of Emergency Services and Fire Services

Legislator Healy noted that at the last Ways and Means Committee meeting, questions arose regarding the use of unused grant funding, but Director Luckey wasn't present; he's made himself available today to address those questions.

Legislator O'Grady noted that he had asked the question regarding how the unused grant monies would be put to use.

Mr. Luckey responded that the \$1,000 from the 2008 grant and the \$76,000 remaining from the 2009 grant would be rolled over to address, in conjunction with the Sheriff's Office, the county-wide communications issues.

Mr. Luckey also noted that the available funding needs to be spent by August 31, 2012.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 1:35 p.m. following a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**Ways & Means Committee
March 26, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: D. Cady, P. Curran, K. Graves, L. Gridley, J. Luckey, J. Margeson, T. Miner, B. Riehle, T. Ross, K. Toot, N. Ungermann, and Legislative Internship Program guests Ryan Dougherty, Andover Central School; Austin Flower and Kelsey Schwenderman, Cuba-Rushford Central School; and Halley Kottwitz

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:03 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

County Attorney's Office:

County Attorney Tom Miner submitted a request to fill the position of Assistant County Attorney—Support Counsel for three members of his staff. Mr. Miner indicated the work had been done previously through outside counsel since 1988, but will be handled more efficiently and economically “in house” by attorneys in his office. The amount budgeted for outside support counsel (\$70,000) will be used to cover the cost for three of these positions at an annual salary/stipend of \$10,000 per position. The stipend will help fairly compensate these attorneys for the additional work. The amount remaining from the original budgeted amount (\$70,000-\$30,000=\$40,000) will be returned to the general fund at year's end.

Legislator Healy requested a motion allowing him to abstain from the vote. A motion was made by Legislator O'Grady, seconded by Legislator Sinclair, and carried allowing Legislator Healy to abstain from the vote.

A motion was subsequently made by Legislator O'Grady, seconded by Legislator Sinclair, and carried (contingent on approval of Resolution Intro. No. 49-12) to fill the positions in the County Attorney's Office. **Notify Human Resources**

Audit:

Legislator O'Grady requested clarification regarding the pre-paid column and the audit column, asking if this money (under “audit” column) was already spent. County Treasurer T. Ross responded that the prepaids have already been spent, but the checks don't go out until two days after the Board meeting.

Committee members reviewed the March 26, 2012, audit of claims in the amount of \$1,612,096.15 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment. (*The audit was subsequently amended at the Board meeting. A motion was made by Legislator Sinclair, seconded by Legislator Healy, and carried to amend the audit of claims by subtracting \$116,700.62 from Emergency Services (Account No. A3640.201). Such amount represents a payment to SAIA Communications for the balance due on the Pingrey Hill Tower, and it is being withheld until some signal issues are addressed. Resolution Intro. No. 55-12, reappropriating*

unexpended funds to complete payments on the Pingrey Hill Tower, was also tabled until the signal issues are resolved.)

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at approximately 1:11 p.m. following a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE

April 9, 2012

**** NOT APPROVED****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, D. Cady, R. Christman, P. Curran, K. Graves, L. Gridley, J. Luckey, J. Margeson, T. Miner, R. Perrin, B. Riehle, T. Ross, D. Scholes, J. Tomasi, K. Toot, N. Ungermann

Call to Order: The meeting was called to order at 1 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

REFERRALS FROM OTHER COMMITTEES:

HUMAN SERVICES COMMITTEE

DSS – Sr. Caseworker

Deputy Social Services Commissioner Julie Tomasi requested approval to temporarily fill a Sr. Caseworker position (AFSCME, Grade 17) as well as any vacancies that may occur as a result of filling from within. The vacancy resulted from a leave of absence. The position is responsible for child protective investigations and safety assessments. It is financed 50 percent with federal dollars, 25 percent with state dollars, and 25 percent with local County dollars. It was noted that if the employee taking the leave decides to return within six months, the person temporarily filling the position would return to his/her previous position. If the person on leave does not return, the appointment will become permanent. Human Services Committee Chairman Douglas Burdick stated that he would like Ms. Tomasi to return to the committee for each vacancy as it occurs rather than approving the filling of any vacancies that may occur as a result of filling from within. The request to fill the Sr. Caseworker position was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair and carried. **Notify Human**

Resources

OFA – Temporary Typist

Office for the Aging Director Kimberley Toot requested approval to extend the temporary Typist (or two part-time temporary Typists) position for another 90 days to fill a vacancy created by the maternity leave of an Aging Services Technician. The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton and carried. **Notify Human Resources**

Community Services – Rehire Mary Nevol

Community Services Agency Director Dr. Robert Anderson requested approval to rehire Office Manager Mary Nevol on a part-time basis following her retirement. The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen and carried. **Notify Human Resources**

Health – Transfer of Funds

Deputy Public Health Director Thomas Hull requested a resolution transferring the following, noting that the Cancer Services Case Manager/Outreach Person is no longer there:

From:

To:

A4010.101 (Health – Personnel)	A4010.802 (Health – Benefits)	\$ 297
A4010.206 (Health – Equipment)	A4189.201 (Bio-Terrorism – Equipment)	\$ 282
A4051.409 (ATUPA - Fees)	A4051.201 (ATUPA – Equipment)	\$ 325
A4071.456 (Cancer Screen.– Cont.)	A4071.424 (Cancer Screen.–Legal Ads)	\$15,000
A4071.456 (Cancer Screen.– Cont.)	A4071.408 (Cancer Screen.-Gen.Supplies)	\$ 7,500
A4010.408 (Health – Gen. Supplies)	A4010.201 (Health – Equipment)	<u>\$ 1,000</u>
	Total:	\$24,404

The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton and carried. **Prepare Resolution**

Health – Children with Special Needs COLA Funds

Public Health Director Lori Ballengee forwarded a request to accept and appropriate \$1,425.39 in COLA money for the Children with Special Needs Grant Program to cover expenses that were vouchered prior to the March 31, 2012, deadline. The funds should be appropriated as follows:

A4054.201 (Health–Children w/Special Health Care Needs – Equipment)	\$ 769.67
A4054.407 (Health–Children w/Special Health Care Needs – Supplies)	\$ 655.72
Revenue Account A10.3401.4054 (State Aid – Health – CWSHCN)	\$1,425.39

The request was approved on a motion by Legislator Burdick, seconded by Legislator Healy, and carried. **Prepare Resolution**

Health – WIC COLA Funds

Mrs. Ballengee requested a resolution accepting and appropriating \$24,039 in COLA money for the WIC Program (2011-2012 grant year October 1, 2011 – September 30, 2012) 2012 Budget year. The \$24,039 should be appropriated as follows:

Appropriation Accounts

A4190.408 (WIC-General Supplies)	\$ 4,100
A4190.456 (WIC-Health Contracts)	\$19,939

Revenue Account

A11.4452.00 (Federal Aid – Health, WIC)	\$24,039
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The request was approved on a motion by Legislator Sinclair, seconded by Legislator Healy, and carried. **Prepare Resolution**

Health – Acceptance of Donations for Cancer Screening

Mrs. Ballengee also requested a resolution accepting and appropriating donations totaling \$1,417 from Reid's Food Barn, Cattaraugus County Bank, Curves, and Highland Healthcare to the Cancer Services Program. The \$1,417 should be appropriated to A4071.463 (Cancer Screening – Contractual) with a like sum placed in revenue account A08.2705.4071 (Gifts & Donations – Health, Komen). The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Health – Reappropriation of Gifts & Donations for Cancer Screening

Mr. Hull also requested a resolution reappropriating \$5,298.96 of gifts and donations not spent in 2011 to A4071.463 (Cancer Screening – Contractual) and revenue account A08.2705.4071 (Gifts & Donations – Health, Komen). The money was donated to the Cancer Services Program to provide further services to cancer residents of Allegany County. The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried. **Prepare Resolution**

PERSONNEL COMMITTEE

County Clerk – Sr. Account Clerk Typist

County Clerk Robert Christman requested approval to fill a Senior Account Clerk Typist position (AFSCME, Grade 10). The position has been filled provisionally with temporary staff, and Mr. Christman would like to fill it on a permanent basis now. The position handles all final collection transactions in both the County Clerk's Office and the Department of Motor Vehicles, and he/she balances all accounts daily. This is an essential job that cannot be absorbed by any other employee due to its complexity and time constraints. The position is responsible for over \$1 million in receipts, deposits, and general accounting data inputs. Good accounting practice dictates multiple levels of transaction verification. Redundant accounting verification is required by both the NYS DMV and the NYS Unified Court System. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Healy and carried. **Notify Human Resources**

PUBLIC SAFETY COMMITTEE

Sheriff – Correction Officer

Sheriff Rick Whitney requested approval to temporarily fill one Correction Officer position (Council 82, Local 3989) to backfill a vacancy created by a Correction Officer who decided to go back to part-time. It was noted that this is the same vacancy created by a Correction Officer who is currently on temporary leave to attend the basic police academy, which was previously approved by both the Public Safety and Ways & Means Committees. The request was approved on a motion by Legislator Healy, seconded by Legislator O'Grady and carried. **Notify Human Resources**

Sheriff – 2011 SLETPP Grant

Sheriff Whitney also requested a resolution ratifying the Chairman's signature on an agreement accepting the 2011 SLETPP Grant in the amount of \$31,772. The funds should be appropriated to A3645.217 (Homeland Security – Equipment) with a like sum placed in revenue account A10.3306.SHF7 (State Aid – Homeland Security – Sheriff). The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton and carried. **Prepare Resolution**

Emergency Management – Homeland Security Funding

Emergency Management and Fire Director Jeffrey Luckey requested a resolution accepting and appropriating \$62,228 in Homeland Security funding (Contract #C969110). This funding will enable the office to purchase high density storage and Cyber Security Protection System hardware and software, and to purchase interoperable communications consisting of mobile and portable radios. The funds should be appropriated to A3645.218 (Homeland Security – Equipment) with a like sum placed in revenue account A10.3306.EMG8 (State Aid –

Homeland Security – OES). The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen and carried. **Prepare Resolution**

PUBLIC WORKS COMMITTEE

DPW – Summer Help

Public Works Superintendent David Roeske requested approval to fill 19 temporary Seasonal Summer Help positions at an estimated cost of \$85,120. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy and carried. **Notify Human Resources**

DPW – Transfer for Bridge Joint Repairs

Mr. Roeske requested a resolution transferring \$60,000 from D5142.408 (County Road - Snow Removal – General Supplies) to D5110.408 (County Road - Maintenance Roads & Bridges – General Supplies) to cover costs for bridge joint repairs on several bridges. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy and carried. **Prepare Resolution**

Audit

Committee members reviewed the April 9, 2012, audit of claims in the amount of \$3,440,853.15 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:11 p.m. following a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried.

Respectfully submitted,

Brenda Rigby Riehle, CMC, Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
APRIL 18, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, M. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, K. Graves, J. Margeson, T. Miner, B. Riehle, T. Ross, E. Ruckle, C. Santora, D. Scholes, J. Tomasi, K. Toot

Media Present: Bob Clark, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:34 p.m. by Ways & Means Committee Chairman T. Hopkins.

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator Pullen, and carried to approve the Ways & Means Committee minutes of April 9, 2012.

Presentation of Resolutions

Board Chairman Curt Crandall introduced two resolutions (following Republican caucus) re-addressing the State-mandated increase in the salary of the District Attorney: "Urging the Governor and the Legislature of the State of New York to Adopt Legislation Providing Ongoing State Aid to Cover the Cost of Any Increase in the Salary Paid a District Attorney Due to an Increase in the Salary Paid a County Judge," and "Amendment of Resolution No. 202-2011 to Reflect an Increase in the Salary of the District Attorney; Appropriation of Anticipated State Aid to Offset Such Increase." Chairman Crandall noted that voting down (rather than tabling) the resolution regarding the salary increase at the last Board meeting allowed the Board additional time to reword the resolution, allowing Allegany County to be in compliance with the mandate and to amend the salary of the District Attorney and comply with New York State Law.

Chairman Crandall indicated that the discussion would encompass both resolutions, but they would be voted upon individually. He noted that the first resolution re-addresses the salary of the District Attorney which has been re-worded by the County Attorney to include more historical background and wording to get Allegany County in compliance with judiciary law as outlined there. It would amend the salary of the District Attorney and comply with New York State law that puts it in place.

The second resolution comes as a result of the Board's voting down the first resolution and urges the Governor and the Legislature of the State of New York to adopt legislation to provide state aid to cover the cost of the increased salary. This has given the County time to put into place what really needs to be done, and that is to have ongoing funding to cover the cost of this increase. The County has been mandated to increase the District Attorney's salary, but no funds beyond this current fiscal year have been provided to take care of that. All of the rhetoric coming from Albany promises no more unfunded mandates, yet here is another which will cost the taxpayers of Allegany County hard-earned dollars in order to comply.

So, the first Resolution reintroduces the increase in the District Attorney's salary, and the second takes the urging of the Governor and the Legislature to the level of getting the support of our neighboring counties through the InterCounty Association of Western New York (19 counties strong) and also to NYSAC (New York State Association of Counties) which represents

all of the counties in New York State and which was instrumental in getting funding for 2012 into place.

Chairman Crandall indicated that if it is the pleasure of the Ways & Means Committee, he would urge it to move the resolutions on to the full Board.

A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to sponsor the resolution "Urging the Governor and the Legislature of the State of New York to Adopt Legislation Providing Ongoing State Aid to Cover the Cost of Any Increase in the Salary Paid a District Attorney Due to an Increase in the Salary Paid a County Judge," and to refer the resolution to NYSAC and InterCounty. **Prepare Resolution**

In the discussion which followed, Legislator Pullen noted that although he led the charge against the resolution at the last Board meeting, he had no problem with urging the State to find the funding for this mandate. He indicated that was a resolution he can support.

Legislator Sinclair indicated that he continues to agree with the challenge to State procedure by which the State proposed and set the salary increases—not whether or not the increase is merited. But, he said, the procedure steps on the toes of home rule and potentially violates good and constitutional procedure. He went on to say that his research has shown that the relationship of the District Attorney to the State Attorney General is such that there are times when the District Attorney acts as an agent of the State with State-wide implications. "In my mind, resistance to that mandate is trumped by the actual importance of the relationship which I didn't understand at the time. I guess the other point is that we should continue (that I fully support) the challenge of the procedural methods by which the raises were conceived and passed on, and with that, I am going to support both resolutions."

Legislator Fanton commented that if the District Attorney is considered a State employee, the State should pick up the whole salary.

Legislator Healy indicated his belief in the authority of home rule, noting that it is a broader battle than the issue of the salary increase for the District Attorney. He indicated that he felt this is the wrong battle in the war of unfunded state mandates based on established legal precedents and recommended that the County pursue the matter through the resolution under discussion.

Legislator Hopkins noted that the State has lowered the County's cost this year as regards the District Attorney's salary. However, he continued, the Governor, Senate, and Assembly have promised there will be no more unfunded mandates, so he views this as a good test to see if they abide by what they've been saying.

Legislator Pullen noted that his refusal to support the resolution has nothing to do with the local District Attorney or District Attorneys in general. What it has to do with is that the State constitution established a structure, and when it was amended in the 1960s, that structure established a Local Government Bill of Rights and the Statute of Local Governments in which the State determined, as the fundamental law of the land, that there were certain things the State could do and things it couldn't do. One of the things it couldn't do is set the salary of local officers. He noted that in a case decided in 1983, the Court of Appeals looked at the issue of whether the District Attorney is a state or local officer, noting the changes in the 1960s claiming that the District Attorney is a local officer, not a State officer. Therefore, if it's a local officer, only the local government can set that salary. Legislator Pullen indicated that the State might be violating its own constitution. He continued: the Court of Appeals went on to say, however, when it's something that is a State concern (didn't say overriding concern, compelling concern, or anything else, simply a State concern), it can be changed. It was Legislator Pullen's contention that if counties are not allowed to ignore the State constitution, then the State shouldn't be allowed to, either. As a society of laws; no one is above the law and that includes the State Legislature and the Governor. Legislator Pullen stated he will not be able to support this. He

can, however, support the request that the State go back and address this problem via legal protocol.

On a motion by Legislator Healy, seconded by Legislator Fanton, and carried, the resolution, "Amendment of Resolution No. 202-2011 to Reflect an Increase in the Salary of the District Attorney; Appropriation of Anticipated State Aid to Offset Such Increase," was approved (two opposing votes: Legislators Pullen and Burdick). **Prepare Resolution**

Proposal to Amend County Procurement Policy (County Administrator)

County Administrator John Margeson introduced a proposal to amend the County Procurement Policy, stating that in 2006, the County Legislature at that time adopted a policy to bring uniformity to the process of purchasing major goods and services. All departments of County government are required to comply with this policy which mirrors Section 103 of New York State General Municipal Law. It reads: all purchases of goods, services, and equipment which exceed \$10,000 and all public work contracts over \$20,000 must be formally (i.e., competitively) bid. In 2009 the State Legislature amended section 103 to change the threshold of Public Works contracts from \$20,000 to \$35,000. In 2010, the State Legislature amended by statute Section 103, increasing the threshold of purchase of goods, services, and equipment from \$10,000 to \$20,000. Any County which adopted similar legislation (as Allegany County did in 2006) has been afforded the opportunity to amend its policy to continue to reflect the State law. Mr. Margeson's request for a resolution to amend the policy was approved on a motion made by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Mortgage Tax Apportionment

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period October 1, 2011, through March 31, 2012, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request for a resolution was approved on a motion made by Legislator Pullen, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Payment of Mortgage Tax Fees to Towns and Villages

(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period October 1, 2011, through March 31, 2012, in the administration of the Mortgage Tax Program. The amount of \$25,978.32 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request for resolution was approved on a motion made by Legislator Sinclair, seconded by Legislator Healy, and carried. **Prepare Resolution**

Request to Fill Temporary Caseworker Position (DSS)

The request to fill the temporary Caseworker position (AFSCME, Grade 16), following explanation by Deputy Social Services Commissioner Julie Tomasi, was approved on a motion by Legislator Healy, seconded by Legislator Burdick, and carried. **Notify Human Resources**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of March 2012. A motion was made by Legislator Sinclair, seconded by Legislator Fanton, and carried to approve the vouchers for payment.

Good of the Order

Chairman Crandall introduced a discussion on Budget 2013. Legislator Hopkins noted that the Budget Committee has taken the stance to carefully consider hiring entry-level positions until the 2013 Budget is developed and passed, suggesting that those positions be left vacant, at least temporarily, until the budget is in place. Committee members acknowledged the stance and plan to act accordingly.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:12 p.m. on a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
APRIL 23, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, M. Healy, K. LaForge, D. Pullen, F. Sinclair, C. Crandall (Absent: D. Burdick, T. O'Grady)

Others Present: M. Alger, L. Gridley, J. Margeson, A. McGraw, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes, K. Toot

Media Present: B. Clark, *Olean Times Herald*, B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 1:03 p.m. by Committee Chairman T. Hopkins

“Mayday for Mandate Relief”

Chairman Crandall explained that NYSAC's (New York State Association of Counties) sample resolution, “Mayday for Mandate Relief,” urges the Mandate Relief Council to take swift action in submitting a package of mandate relief proposals to Governor Cuomo and the State Legislature to be voted on during this session. It is his belief that this resolution will bring more attention to mandate relief. He recommended that the resolution be referred to the full Board to be addressed at the first Board meeting in May (May 14, 2012). In the meantime, the resolution will be revised to more closely reflect the concerns of Allegany County. On a motion by Legislator Fanton, seconded by Legislator Healy, and carried, the resolution was referred to the full Board.

Prepare Resolution

Approval of Audit

Committee members reviewed the April 23, 2012, audit of claims in the amount of \$1,687,191.11 (including prepaid bills). A motion was made by Legislator Healy, seconded by Legislator Sinclair, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at approximately 1:08 p.m. on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MAY 14, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, L. Ballengee, D. Cady, P. Curran, K. Graves, L. Gridley, J. Margeson, T. Miner, B. Riehle, T. Ross, E. Ruckle, C. Santora, K. Toot, N. Ungermann

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:01 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Fanton, seconded by Legislator Burdick, and carried to approve the Ways & Means Committee minutes of April 18 and 23, 2012.

Approval to Fill Personnel Officer Position

County Administrator John Margeson requested approval to fill the Personnel Officer position following the incumbent's announced intention to retire. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Approval to Fill 4th Assistant District Attorney Position

District Attorney Keith Slep requested approval to fill the 4th Assistant DA position in his office following the announcement of the incumbent's resignation. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Approval to Fill Accountant Position

Legislator Burdick requested approval to fill the Accountant position (PEF, Grade 7) in the Health Department following the return of the incumbent to Employment & Training. The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Approval of Funding Transfer

Legislator Healy noted that Emergency Management Director Jeff Luckey requested a transfer of \$1,000 from Account A3410.411 (Fire-Contractual) to Account A3640.411 (Emergency Services-Contractual). Following discussion regarding the purpose of this transfer (vehicle maintenance), a motion to approve the transfer, made by Legislator Hopkins and seconded by Legislator Healy, was carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the May 14, 2012, audit of claims in the amount of \$3,738,165.98 (including prepaid bills). A motion was made by Legislator Sinclair, seconded by Legislator Pullen, and carried, to forward the audit to the full Board for approval of payment.

Attorney/Client Session

A motion to enter attorney/client session was made at 1:07 p.m. by Legislator Fanton, seconded by Legislator Pullen, and carried. A motion to leave attorney/client session was made at 1:23 p.m. by Legislator Fanton, seconded by Legislator Sinclair, and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:24 p.m. on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried.

Respectfully submitted,

Cynthia Santora, Secretary to the Clerk of the Board

Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MAY 16, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, J. Margeson, T. Miner, T. Ross, E. Ruckle, C. Santora, K. Toot, R. Whitney

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 1:29 p.m. by Ways & Means Committee Chairman T. Hopkins.

Draft Results of Tax Sale

County Treasurer Terri Ross distributed a draft of the results of the recent tax sale. She indicated that 80 parcels were brought to the sale, and each received a bid. There were 170 registered bidders and approximately 300 people at the sale. The number one bidders have until Friday, May 18, 2012, to pay for their properties. Failing that, the number two bidders will have until June 1, 2012, to purchase the property. She indicated that the sale had afforded the County more in bids than it was owed in taxes. Ms. Ross indicated she would distribute the final sale results at the June 11 Ways & Means Committee meeting. She also noted that about 50 percent of the properties had been paid to date. Chairman Crandall commended Ms. Ross on her handling of the sales over the past six years.

Treasurer's Office Fee Structure Review

County Treasurer Ross also distributed a rough draft of a proposal to raise certain fees charged by her office, noting that the rates had been steady since 1983: photocopies from \$.25 per page to \$1 per page; tax status reports from no cost to \$2; and certified tax searches from \$1 per year (five-year minimum) to \$20 for five years (\$5 per year after 5). Fax fees would remain at \$3. Another issue to consider would be tax search fees which are currently at \$150. Ms. Ross also indicated she and County Attorney Tom Miner are researching whether there are any legalities prohibiting raising those fees. Legislator Hopkins received consensus from the Committee that the fees need to be adjusted and invited Ms. Ross back with a solid proposal.

REFERRALS FROM OTHER COMMITTEES:

HUMAN SERVICES

Office for the Aging Request to Fill Bolivar Luncheon Center Manager Position

Office for the Aging Director Kimberley Toot requested approval to fill the position of Bolivar Luncheon Center Manager, following the incumbent's resignation. She stated that the annual salary for the position is approximately \$4,600, and they will be saving about \$2,000 by hiring someone new. The position is funded 38 percent with Older American Act federal dollars, 37 percent with local County dollars, and 25 percent from participant contributions. The Bolivar Luncheon Center operates three days a week from 10 to 2, and the Center would have to close if the position is not filled. The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Health Department Request for Approval of SEIT Contracts

Health Department Director Lori Ballengee forwarded a request to approve the SEIT (Special Education Itinerant Teacher) contracts which come up for renewal annually. The agreement with Cattaraugus-Allegany BOCES provides special education services for preschoolers with disabilities. This is an annual renewal of an existing agreement. Reimbursement for services provided will be made at the rates approved by the New York State Education Department. Costs are split 59.5 percent state and 40.5 percent County contribution. The request was approved on a motion by Legislator Burdick, seconded by Legislator Healy, and carried. **Prepare Resolution**

PUBLIC SAFETY**Sheriff's Office Request to Transfer Funds**

Sheriff Whitney requested a resolution to transfer \$7,000 from A3112.403 (E-911 Dispatch-Maintenance Contract Office Machines) to A3020.427 (Public Safety Communication-Electricity) \$3,800, A3020.428 (Public Safety Communication-Natural Gas) \$2,000, and A3020.414 (Public Safety Communication-Rentals Real Property) \$1,200, indicating that \$7,000 had been budgeted for the annual maintenance of the current CAD (Computer-Aided Dispatch) software. As the Office anticipates the purchase of a new CAD system, it is no longer feasible to pay the annual maintenance. The money will be transferred to the radio system tower accounts. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Good of the Order

Chairman Crandall revisited a resolution tabled at the May 14, 2012, Board meeting which allowed for increasing the threshold on the purchase of goods, services, and equipment from \$10,000 to \$20,000, and on Public Works contracts from \$20,000 to \$35,000. He noted that it seemed straightforward at the time, but the amendment stating that professional services would not be exempt as it had been in the past should be further investigated. Chairman Crandall said he was glad the resolution had been tabled because he wanted more clarification on the ramifications of the amended resolution. Mr. Crandall indicated that he would like additional information from the County Attorney and the County Administrator brought back to the Ways & Means Committee before the Board moves forward with the resolution. Legislator O'Grady noted that it might be wise to have an "escape clause" in the resolution allowing for override by a two-thirds vote or something similar. Legislator Fanton noted that he was concerned about legislation that might tie the Board's hands, saying that this Board is smart enough to seek a variety of bids for the good of the County. Legislator O'Grady also noted that this may be true of the current Board, but any legislation would apply to future Boards as well. Legislator Hopkins reiterated Chairman Crandall's desire to have the County Attorney and County Administrator come back to the Committee next month with additional information.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:58 p.m. on a motion by Legislator Fanton, seconded by Legislator LaForge, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MAY 29, 2012
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, D. Pullen, F. Sinclair, C. Crandall (Absent: T. O'Grady)

Others Present: M. Alger, G. Benson, D. Cady, P. Curran, K. Graves, R. Lynch, J. Margeson, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes, K. Toot, N. Ungermann

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:04 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Audit

Committee members reviewed the May 29, 2012, audit of claims in the amount of \$3,741,701.22 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Request by OFA to Fill Three Positions

Office for the Aging Director Kimberley Toot requested approval to fill three Aging Service Specialist positions (AFSCME, Grade 16). Filling of two of the positions will be contingent on the passage of Resolution Intro No. 71-12, creating the positions at the Board meeting this afternoon. The third Aging Service Specialist position will be filled pursuant to a staff member's resignation. Mrs. Toot indicated that following an analysis of office staffing, she believes she can re-distribute the workload among four Aging Service Specialist positions with greater flexibility, efficiency, and cost savings. Mrs. Toot predicts net savings of \$23,971.29 for 2012, and net savings of \$39,775 for 2013, for a total savings of \$63,746, with no loss of services to clients. The request was approved on a motion made by Legislator Burdick, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of April 2012. A motion was made by Legislator Pullen, seconded by Legislator Healy, and carried, to approve payment of the vouchers as presented.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:10 p.m. on a motion by Legislator LaForge, seconded by Legislator Burdick, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JUNE 11, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, L. Ballengee, D. Cady, P. Curran, L. Edwards, K. Graves, L. Gridley, J. Margeson, T. Miner, B. Riehle, D. Roeske, T. Ross, C. Santora, D. Scholes, K. Toot, R. Whitney, N. Ungermann

Call to Order: The meeting was called to order at 1:03 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Referrals from Other Committees

Human Services Committee

Public Health Director Lori Ballengee requested a resolution accepting and appropriating a \$350 donation from the Zonta Club in Olean to Komen Kares. The \$350 should be appropriated to A4072.463 (Komen Kares Grant-Contractual) with a like sum placed in revenue account A.4072 2706.00. The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Personnel Committee

Worker's Compensation Office Manager Sharon Keib requested a resolution transferring \$10,328 from S1720.430 (Self-Insurance Plan – Benefits & Awards – Claimant Medical) to S1710.406 (Self-Insurance Plan – Administration – Employers' Excess Liability). Ms. Keib indicated that this will cover an additional premium from Safety National Casualty Insurance Company for Excess Workers' Compensation. The additional premium is for the 2011 payroll audit, which resulted in the additional premium of \$9,528 for the policy period February 15, 2011, through February 15, 2012, and payment will be made to EBS-RMSCO, Inc. Ms. Keib is also requesting \$800 to cover the 2012 pro-rated departmental share of the County insurance package. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Public Safety Committee

Sheriff Rick Whitney requested approval to fill one Correction Officer position (Council 82, Local 3989) which became vacant when an employee resigned. The position is needed to fulfill the New York State Commission of Correction minimum staffing requirement. The request was approved on a motion by Legislator Burdick, seconded by Legislator Hopkins, and carried.

Notify Human Resources

Youth Bureau/STOP-DWI Director Linda Edwards requested a resolution approving the 2012 Resource Allocation Plan agreement with Office of Children and Family Services (OCFS) in relation to the State's allocation of funds to the County for providing youth services under its Comprehensive Youth Services Plan. The amount approved for allocation to the County is \$47,415. The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Ms. Edwards also requested a resolution to approve and appropriate the program awards totaling \$47,415 for 2012 from the NYS Office of Children and Family Services for the Youth Development/Delinquency Prevention (YDDP) and the Special Delinquency Prevention Programs (SDPP). The funds should be appropriated as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Legislator Healy, seconded by Legislator LaForge, and carried. **Prepare Resolution**

Public Works Committee

Deputy Public Works Superintendent Dean Scholes requested approval to fill two positions: a Gatekeeper which is vacant due to a resignation, and a Transfer Station Operator (AFSCME, Grade 11) which is vacant due to a retirement. Both requests were approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human**

Resources

Tax Sale Results--Allegany County Treasurer Terri Ross

Following the annual Allegany County Tax Sale held on May 5, 2012, during which 62 of 80 parcels were sold, County Treasurer Terri Ross requested approval and resolution to:

1. Transfer 16 properties back to owners that qualified for the Owner Occupied Re-Acquisition Program per Res #117-08 and have fulfilled their agreement with payment of all current and delinquent taxes, repurchase fees, and recording costs and
2. accept bids and transfer properties to bidders who have fulfilled their agreement from the 2012 Tax auction and have paid all bids, one year of tax and appropriate fees.

The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the June 11, 2012, audit of claims in the amount of \$2,538,981.24 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:11 p.m. on a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JUNE 20, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Healy, K. LaForge, T. O'Grady, F. Sinclair, C. Crandall (Absent: D. Burdick, D. Pullen)

Others Present: H. Budinger, A. Finnemore, K. Graves, D. Hanchett, J. Margeson, T. Miner, T. Ross, E. Ruckle, C. Santora, D. Scholes, R. Whitney, C. Whitwood

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:38 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of June 11, 2012.

First Transit Contract Extension-County Administrator

County Administrator John Margeson requested a resolution to extend First Transit's contract for operating the public transportation system in Allegany County as well as to authorize the Chairman of the Board to sign the contract extension. The contract is set to expire in July 2012 (a three-year agreement that has the option of being extended for two additional years). The terms of the extension include: (a) First Transit would realize a 1.5 percent increase beginning August 1, 2012. The monthly rate would continue for 17 months at which time the extension would expire (December 31, 2013) aligning the contract with the calendar year. (b) A fuel protection clause that would prompt a meeting between the County and First Transit to negotiate an adjustment to the fee structure if the price of fuel increases by 25 percent as of the date when the contract extension is executed. (c) First Transit will continue to be subject to a 10 percent match on capital purchases. Mr. Margeson recommended accepting the terms of the extension as stated in the document, noting that aligning the contract with the calendar year would allow for more accurate budgeting. The request for a resolution to accept the proposal to extend the contract with First Transit as negotiated by the County Administrator's Office was approved on a motion by Legislator Fanton, seconded by Legislator Sinclair, and carried.

Prepare Resolution

Designation of Substitute Official Newspaper

Clerk of the Board Brenda Rigby Riehle forwarded a request for a resolution designating the Wellsville Daily Reporter as the sole official newspaper for the week of August 5-11, 2012. The request was approved on a motion by Legislator Sinclair, seconded by Legislator LaForge, and carried. **Prepare Resolution**

Referrals from Planning and Economic Development Committee

Crossroads Water Program

Development and IDA Director John Foels requested a resolution authorizing him, as the Development Director, and John Margeson, County Administrator, to execute any and all documents in connection with the Rural Development application and release of funds for the Crossroads Water Project. Legislator LaForge requested permission to abstain from the voting. His request was approved on a motion by Legislator O'Grady, seconded by Legislator Fanton,

and carried. The request for a resolution was approved on a motion by Legislator Sinclair, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Block Grant Application

ACCORD Corp. requested a resolution authorizing the CDBG (Community Development Block Grant) application for Allegany County Rural Housing Program. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Fanton, and carried. One opposing vote: Legislator O'Grady. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of May 2012. A motion was made by Legislator Sinclair, seconded by Legislator O'Grady, and carried to approve the vouchers for payment.

New Business

County Administrator John Margeson, on behalf of the Sheriff's Department, led a discussion on the payment schedule for the new CAD (computer-aided dispatch) system. When first determined that a new CAD system was necessary to replace the obsolete system currently in use, the price was prohibitive at nearly \$500,000. The County investigated acquiring the system over a three-year lease/purchase agreement. However, it was determined that this method carries a 3.5 percent interest rate. Noting that the County's investments are earning less than one percent, Mr. Margeson suggested the lease/purchase agreement probably was not the route to pursue. Additionally, thanks to the efforts of Lt. Hanchett and the vendor, Allegany County is the recipient of a grant which lowered the cost to approximately \$350,000. Mr. Margeson's recommendation is that the County identify a funding source in order to purchase the CAD system outright. Further discussion followed, during which Lt. Hanchett noted that the new CAD system would include the primary center, the back-up center, and 30 mobile units (MBT's which would be located in police cars and from which officers could respond to calls on the laptop). Mr. O'Grady asked if that meant that all agencies needed to buy these terminals. Lt. Hanchett noted that no agency was required to "sign on" if it felt that was not necessary. The direction for the County to identify a funding source to enable the County to purchase the CAD system outright was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. Mr. Margeson stated that he and County Treasurer Ross would return with a recommendation for funding sources at the June 25, 2012, Ways & Means meeting.

Executive Session

The Committee moved into executive session at 2:21 p.m. on a motion by Legislator Fanton, seconded by Legislator O'Grady, and carried to discuss the employment history of a particular employee. The Committee exited executive session at 2:50 p.m. on a motion by Legislator Fanton, seconded by Legislator O'Grady, and carried.

Request to Fill Position-County Treasurer Terri Ross

County Treasurer Terri Ross's request to hire a Senior Accountant (PEF, Grade 8) was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Notify Human Resources**

Attorney/Client Session

The Committee entered attorney/client session at 2:51 p.m. on a motion by Legislator Sinclair, seconded by Legislator Healy, and carried. The Committee exited attorney/client session at 3:18 p.m. on a motion. by Legislator Fanton, seconded by Legislator Healy, and carried.

Amending the Comprehensive County Procurement and Acquisition Policy

County Administrator Margeson distributed a memo regarding Resolution Intro # 68-12 (Tabled) Amending the Comprehensive County Procurement and Acquisition Policy. He requested that Committee members review the memo and discuss it at the July 18, 2012, Ways & Means Committee meeting.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:24 p.m. on a motion by Legislator Healy, seconded by Legislator LaForge, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JUNE 25, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, W. Dibble, L. Gridley, J. Margeson, T. Miner, K. Monroe, T. Ross, C. Santora, D. Scholes, R. Whitney

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:01 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Referrals from Other Committees

Human Services Committee

Request to Fill Positions for Substitute Workers

Office for the Aging Director Kimberley Toot requested permission to fill two positions which would have no fiscal impact on the current OFA budget: one to fill a substitute Meals-on-Wheels Driver position (non-union) and one to fill a substitute Luncheon Center Manager position (non-union). The request to fill the positions was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Meals-on-Wheels Program

Office for the Aging Director Kimberley Toot also requested a resolution accepting a bid from Ron and Corina Carlin doing business as KVR Services to provide services for the Office for the Aging Nutrition Program (Meals-on-Wheels). Mrs. Toot indicated that KVR Services will be able to provide meals at a price of \$3.70 per meal beginning September 1, 2012, through December 31, 2012. The fiscal impact for 2012 will be a savings of \$.10 per meal. The contract period runs from September 1, 2012, to December 31, 2017. The approval to accept the bid was given on a motion by Legislator Burdick, seconded by Legislator Healy, and carried.

Prepare Resolution

WIC Lease Renewal

Deputy County Administrator Mitch Alger requested approval of the lease agreement that has been re-negotiated with Mr. Donald Baldwin, owner of the building where WIC (Women, Infants, and Children) is housed. The agreement allows for no increase in rent for just under three years. The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Public Safety

DCJS Shared Services Grant Funding

Probation Director Robert Starks requested a resolution allowing the Probation Office to accept and appropriate \$22,338 from the Division of Criminal Justice Services (DCJS) to partially fund the Shared Services project in the Allegany County Sheriff's budget for the term July 1, 2012, through June 30, 2013. The resolution should authorize Chairman Crandall to execute the contract when it is completed. The funds should be appropriated to Account No. A3140.449 (Services for a Shared Population) \$22,338 with a like sum placed in Revenue

Account A3140.3310.06 (Services for a Shared Population) \$22,338. Approval to accept and appropriate \$22,338 from the Division of Criminal Justice Services (DCJS) to partially fund the Shared Services project in the Allegany County Sheriff's budget for the term July 1, 2012, through June 30, 2013, was given on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the June 25, 2012, audit of claims in the amount of \$2,554,478.11 (including prepaid bills). A motion was made by Legislator Hopkins seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

E-911 CAD System Purchase

County Administrator John Margeson, as a follow-up to the Ways & Means meeting of June 20, 2012, in consultation with County Treasurer Terri Ross, returned with their recommendation for funding sources for the outright purchase of E-911 CAD (computer-aided dispatch) software. Noting that \$125,000 had been budgeted for the first year's lease/purchase installment, and that Fire Services Director Jeff Luckey indicated that the County is guaranteed a \$75,000 Homeland Security Grant this year which is eligible to be used for this software, Mr. Margeson recommended using those funding sources as the basis of the payment. Mr. Margeson also informed the Committee that there were some additional hardware costs of approximately \$48,000 which had not been budgeted for. His recommendation was, in addition to using the funding sources noted above, to use \$200,000 of the County's contingency funds to complete the purchase. The request for a resolution to fund the purchase of E-911 CAD software using the budgeted \$125,000 (transfer \$125,000 from A3112.403 E-911 Dispatch Contractual to A3112.203 E-911 Dispatch Communications Equipment), the \$75,000 Homeland Security Grant monies (when they arrive), and \$200,000 in contingency funds (transfer \$200,000 from A1990.429 Contingent to A3112.203 E-911 Dispatch Communications Equipment) was approved on a motion by Legislator Healy, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:10 p.m. following a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JULY 9, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, L. Ballengee, P. Curran, K. Graves, L. Gridley, L. Kaminski, J. Luckey, J. Margeson, T. Miner, D. Roeske, T. Ross, B. Riehle, C. Santora, D. Scholes, K. Toot, N. Ungermann, C. Whitwood

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator O'Grady, seconded by Legislator Sinclair, and carried to approve the Ways & Means Committee minutes of June 20, 2012.

A motion was made by Legislator Healy, seconded by Legislator Fanton, and carried to amend the Ways & Means Committee minutes of June 25, 2012, to reflect Legislator Graves' attendance at that meeting. The minutes were approved as amended on a motion by Legislator Fanton, seconded by Legislator Healy, and carried.

Workforce Investment Act Contract

The current contract between Allegany County, Cattaraugus County, and the Cattaraugus-Allegany Workforce Investment Board expired June 30, 2012, and a new contract is necessary between the parties to delineate the responsibilities and duties of the parties for the continued provision of Workforce Investment Act services. Accordingly, the Ways and Means Committee approved the request to bring the Workforce Investment Act Contract before the full Board on a motion by Legislator Sinclair, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Community Development Block Grant Application

Allegany County, in conjunction with ACCORD Corporation, is in the process of making a block grant application to the New York State Housing Trust Fund Office in the amount of \$750,000 to assist low- and moderate-income homeowners with housing rehabilitation and water/waste water system issues. The County and ACCORD Corporation will also cooperate in the administration of such grant if awarded. Therefore, Allegany County wishes to enter into a formal agreement with ACCORD Corporation in administering a Community Development Block Grant if awarded. The request to bring the Community Development Block Grant Application to the full Board was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. One vote opposed: Legislator O'Grady. **Prepare Resolution**

Referrals from Other Committees

Human Services Committee

Office for the Aging/Transfer of Funding

The Allegany County Office for the Aging requested a resolution to transfer \$2,890 from Appropriate Reserve OFA A14.511.03 (Reserve Account A889.0009) to A6773.201 (OFA-

Supportive Services- Office Equipment), to purchase software for the Insurance Counseling Program. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried. **Prepare Resolution**

Ms. Toot also requested a resolution to transfer \$2,000 from A6773.101 (OFA-Supportive Services-Regular Pay) to A6773.475 (OFA-Supportive Services-Contractual) to pay for legal fees in a Medicare Insurance appeal. The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Department of Social Services/Request to Fill Grade B Supervisor Position

The Department of Social Services requests permission to fill a Grade B Supervisor vacancy (PEF, Grade 7) which will occur as a result of a retirement. This position is responsible for the supervision of six CPS Senior Caseworkers and two Preventive Caseworkers who are responsible for ensuring the health, welfare, and safety of children. The position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Department of Social Services/Request to Fill Accountant Position

The Department of Social Services requests permission to fill an Accountant vacancy (PEF, Grade 7) which has occurred as a result of a leave of absence. This position is responsible for the supervision of accounting staff, fiscal issues including check registers, and the coordination of non-emergency medical transportation. The position is funded by 50 percent federal dollars and 50 percent state dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Public Safety Committee

Sheriff's Office/Request to Fill Registered Nurse Position

The Sheriff's Office requests permission to fill one Registered Nurse position (NYSNA, Step 3) due to the retirement of the current RN. This position is needed to fulfill New York State Commission of Correction minimum staffing requirement. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Sheriff's Office/Request to Fill Senior Account Clerk Typist Position

The Sheriff's Office requests permission to fill one Senior Account Clerk Typist position (Council 82 Local 3989) due to the retirement of the current Senior Account Clerk Typist. This position is needed to fulfill New York State requirements for processing civil paperwork. The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Public Works Committee

Request to Accept Funding

The Department of Public Works requests a resolution accepting an offer from New York State Department of Transportation (DOT) of \$700 for one permanent easement and one temporary easement on lands owned by Allegany County in the Town of Scio at the south corner of the intersection of Drum Road and State Route 417 for use for a highway detour. The funds should be deposited to Revenue Account D5110.2770.00 (Other Unclassified). The

request was approved on a motion by Legislator Fanton, seconded by Legislator Sinclair, and carried. **Prepare Resolution**

Request to Fill General Supervisor Position

The Department of Public Works requests permission to fill a General Supervisor position (PEF, Grade 9) which became vacant due to a retirement in the County Road Department as well as any position that may become vacant as a result of filling from within down to the entry level position. This position plans, schedules, coordinates, and has general oversight and direct supervision of Department of Public Works construction and road maintenance projects. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Request to Fill Road Maintenance Supervisor Position

The Department of Public Works requests permission to fill a Road Maintenance Supervisor position (PEF, Grade 7) which became vacant due to a retirement in the County Road Department as well as any position that may become vacant as a result of filling from within down to the entry level position. This position is responsible for the supervision and performance of tasks related to construction, maintenance, and repair of highways and roads, and supervises the highway crew. The request was approved on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Request to Fill Bridge Construction Supervisor Position

The Department of Public Works requests permission to fill a Bridge Construction Supervisor Position (PEF, Grade 7) which became vacant due to a retirement in the County Road Department as well as any position that may become vacant as a result of filling from within down to the entry level position. The position is responsible for the supervision and performance of tasks related to construction, maintenance, and repair of bridges, culverts, and maintenance employees. The request was approved on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Facilities & Communications Committee

The Facilities & Communications Committee requests permission to proceed with proposed \$147,300 contract with Otis Elevator Co., with financing details to be worked out later. The request was approved on a motion by Legislator Pullen, seconded by Legislator Fanton, and carried. Two opposed: Legislators Burdick and O'Grady. **Prepare Resolution**

Approval of Audit

Committee members reviewed the July 9, 2012, audit of claims in the amount of \$3,625,313.65 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Healy, and carried, to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:10 p.m. following a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried.

Respectfully submitted,

Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JULY 18, 2012
CORRECTED MINUTES**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, D. Cady, P. Curran, K. Graves, J. Luckey, J. Margeson, T. Miner, B. Riehle, D. Roeske, T. Ross, C. Santora

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:18 p.m. by Ways & Means Committee Chairman T. Hopkins.

Amendment & Approval of Minutes:

A motion was made by Legislator Healy, seconded by Legislator Sinclair, and carried to amend the minutes by striking "Prepare Resolution" from the record as regards the Otis Elevator Company contract, and approve the Ways & Means Committee minutes of July 9, 2012.

The Uniform Notice of Claim Act

County Attorney Thomas Miner addressed the group regarding a recent piece of New York State legislation which, once it is signed by the Governor, amends state law to permit the filing of notices of claim against local governments in New York State with the Secretary of State as opposed to the local governments themselves. This Act, which will make it easier to bring litigation against local governments and thus encourage the filing of more lawsuits, also excuses non-compliance with the time limits for filing. It is Mr. Miner's opinion that this legislation has the potential to add to County costs. Mr. Miner requests a resolution in opposition to the Uniform Notice of Claim Act. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Sinclair, and carried. **Prepare Resolution**

Amending the Comprehensive County Procurement & Acquisition Policy

County Administrator John Margeson brought back the issue of amending the Comprehensive County Procurement and Acquisition Policy which had been tabled on May 14, 2012. The amendment required that all professional service contracts be obtained either through the issuance of a Request for Proposal or by competitive bid. Mr. Margeson and County Attorney Thomas Miner analyzed the impact and ramifications of this requirement and presented six reasons they believe it is unwise to require that all professional service contracts/agreements be obtained either after the issuance of an RFP or by competitive bid:

- There already exists a mechanism which permits standing Committees and ultimately the Board to elect to obtain professional services, via RFP or bid. The proposed measure would constrict the Committees and the Board from exercising their discretionary powers.
- There are true costs associated with the issuance of both RFPs and competitive bid proposals.
- It is possible that requiring the use of competitive bids for the acquisition of a professional service could inhibit legitimate firms from submitting bids due to the

fact the information they submit would be obtainable by a Freedom of Information Law request.

- The mandatory use of RFPs exposes the County to potential litigation due to the fact we can exercise a fair amount of subjectivity in the selection of a vendor because we are not required to select the lowest responsible bidder. By exercising such subjectivity, our risk of litigation could be heightened by disgruntled unsuccessful proposers. Such risk of litigation is virtually eliminated when we have the unfettered ability to select a provider of our choosing, absent the RFP process.
- Requiring the use of a competitive bidding process to obtain professional services would essentially require the County to accept the lowest responsible bidder. Arguably, there could be occasions when using the lowest responsible bidder would not be in the County's best interest.
- The County may be forced to use bidders who are not local vendors.

The request for a resolution to bring the Comprehensive County Procurement & Acquisition Policy back before the full Board for approval without amendment was approved on a motion by Legislator Fanton, seconded by Legislator LaForge, and carried. (Opposed: Legislator Burdick) **Prepare Resolution**

Permission for Emergency and Fire Management to Contract with Grantmasters, Inc., to Write Two Grants for Two Fire Department Coalitions

Emergency and Fire Management Director Jeff Luckey was granted permission by the Public Safety Committee to enter into a contract with Grantmasters, Inc., to write two grants for The Fire Act Grant, seeking equipment for two fire department coalitions formed for this purpose. County Administrator John Margeson indicated there was an account through which this contract could be funded and that his office would pay that bill.

DPW Transfer of Funds

Department of Public Works Superintendent David Roeske requested permission to transfer funds to cover the costs of the elevator upgrade: \$177,293 from Account H1640.200 (B&G Maintenance Building Capital) to Account H5633.200 (Jail Floor Renovations Capital). The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. Two opposed: Legislators O'Grady and Burdick. **Prepare Resolution**

Request to Purchase Vehicle –DPW

Department of Public Works Superintendent David Roeske requested permission to replace a 1991 vehicle that will no longer pass inspection. Mr. Roeske noted that it is budgeted for in next year's budget, but the need for the vehicle is imminent. The request to purchase a new vehicle was approved on a motion by Legislator Fanton, seconded by Legislator Burdick, and carried.

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of June 2012. A motion was made by Legislator O'Grady, seconded by Legislator Sinclair, and carried to approve the vouchers for payment.

Approval of Audit

Committee members reviewed the July 19, 2012, Audit of Claims in the amount of \$3,313,193.95 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:04 p.m. on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
CORRECTED MINUTES
AUGUST 13, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, H. Budinger, D. Cady, R. Christman, K. Graves, L. Gridley, J. Margeson, T. Miner, B. Riehle, T. Ross, C. Santora, J. Tomasi

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes:

A motion was made by Legislator Burdick, seconded by Legislator Healy, and carried to approve the Ways & Means Committee corrected minutes of July 18, 2012.

Approval of Audit

Committee members reviewed the August 13, 2012, audit of claims in the amount of \$4,892,219.29 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Sinclair, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:04 p.m. on a motion by Legislator Pullen, seconded by Legislator Burdick, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
August 15, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, H. Budinger, R. Christman, V. Grant, K. Graves, G. James, R. Lynch, J. Margeson, T. Miner, S. Presutti, B. Riehle, T. Ross, C. Santora, D. Scholes, K. Toot, S. Torrey

Media Present: Bob Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 2:05 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Journal of Proceedings Bids—Brenda Riehle

Clerk of the Board Brenda Riehle noted that there had been no bids at this time.

Tax Correction-Steve Presutti

Real Property Tax Services Director Steve Presutti presented a tax correction resulting in a chargeback of \$314.07 to Gene Woodard, Scio, NY. The parcel in question (Tax Map Number 199.18-3-1.2) was split and should have been removed from the tax roll. The correction was approved on a motion by Legislator Sinclair, seconded by Legislator Healy, and carried.

2012 Tax Sale Sealed Bids

County Treasurer Terri Ross informed the Committee that six additional parcels had received valid bids. She requested a resolution to accept the following bids:

Sale	Tax Map	Bidder	Bid	Deed Fee	Tax 2012
28	260.17-4-34	Frederick E. Cook	\$ 111	\$ 170	\$4,363.74
69	258.-1-37.3	Joy Goodsell	\$ 800	\$ 295	\$ 150.94
79	127.-1-4.112	John J. Schmidt	\$4,150	\$ 170	\$ 612.38
89	249.-1-37.7	Edward Mundt	\$ 100	\$ 295	\$ 211.93
106	239.-2.59.1	Mike Dunn	\$1,100	\$ 170	\$ 383.27
117	247.18-1-78.3	Dana J. Strawer	\$ 504	\$ 295	\$ 253.76
TOTALS:			\$6,765	\$1,395	\$5,976.02

The request to accept the Tax Sale bids as presented by the County Treasurer was approved on a motion by Legislator O'Grady, seconded by Legislator Pullen, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

Facilities & Communications

Approval to Enter into Contract with CONXX

The Facilities & Communications Committee requested approval to enter into a contract

with CONXX to provide consulting in technology, business, and project funding strategy to fully explore the technical resources, capability, and needs of the community with regard to the ION Network, the 911 Land Mobile Radio Network, Economic Development objectives, the integration of County government and hospital as users, and identification of additional community partners by research and public meeting. The cost to the County would be \$14,750 payable in three installments. ION, it was noted, is an aggregation point; other providers, such as CONXX provide the connectivity to the masses. The request was approved, with funding to be transferred from A3510.416 (Sheriff E-911-Contractual) to A6430.409 (Development-Fees), on a motion by Legislator Pullen, seconded by Legislator Healy, and carried. **Prepare**

Resolution

Human Services

Request to Fill Senior Caseworker Position- Department of Social Services

Department of Social Services Commissioner Vicki Grant requested permission to fill a Senior Caseworker position (AFSCME, Grade 17) which became vacant when the incumbent accepted a promotion within the Department. The position conducts child protective investigations and safety assessments and is required by state and federal regulations. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried. **Notify Human Resources**

Request to Accept Funding from the Federal Transitions in Care Program-Office for the Aging

Office for the Aging Director Kimberley Toot requested a resolution to accept and appropriate \$5,600 in funding from the Federal Transitions in Care Program which coaches people who are discharged from Jones Memorial Hospital to help them avoid rehospitalization. The funds have not yet been received, but this is the first step in setting up the budget in anticipation that the funding will be forthcoming.

The funds should be appropriated as follows:

A6789.101 (Regular Pay)	\$1,600
A6789.401 (Postage)	\$60
A6789.402 (Mileage)	\$200
A6789.416 (Telephone)	\$200
A6789.419 (Printing)	\$100
A6789.474 (Subcontractor)	\$3,130
A6789.802 (Retirement)	\$160
A6789.803 (FICA)	\$120
A6789.804 (Workers' Comp)	\$30

The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried. **Prepare Resolution**

Personnel

Request to Fill Human Resources Specialist Position

Personnel Officer Harold Budinger requested permission to fill the Human Resources Specialist position (Grade 7, Step 6) which became vacant due to his promotion. The position is the primary point of contact in the County for health insurance issues for both active and retired employees. It is also responsible for Civil Service examination ordering, application review, and examination administration. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Request to Fill Senior Recording Clerk Position

County Clerk Rob Christman requested permission to fill a Senior Recording Clerk position (Grade 10, Base) with a current employee who would then need to score among the top three on the appropriate Civil Service exam. The position is responsible for maintaining the minimum required services provided to the general public and professional users. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Healy, and carried.

Notify Human Resources

Planning & Economic Development

Request to Fill Senior Employment & Training Counselor Position

Employment & Training Director Reita Lynch requested permission to fill a Senior Employment & Training Counselor (Grade 17, Base) position which will become vacant if/when the incumbent accepts the position of Human Resources Specialist that was approved to be filled earlier in this meeting. Additionally, the incumbent has requested a 30-day trial period which would allow her to return to Employment & Training if warranted. The position is one of two responsible for serving clients referred by the Department of Social Services. Although no one in the Office is eligible to apply for the position, there is a current Civil Service List with eligible candidates. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Employment & Training Center Transfer of Funds

Ms. Lynch also requested a resolution allowing the transfer of funds within the following appropriation accounts, noting that the transportation money was unused several years ago when there was a big Summer Employment Program out of BOCES:

Appropriations

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
CD16400.101 Admin. Regular Pay	CD16402.101 Adult Regular Pay	8,000
CD16400.101 Admin. Regular Pay	CD16406.101 D/W Regular Pay	6,000
CD16400.101 Admin. Regular Pay	CD16402.802 Adult Retirement	2,000
CD16400.101 Admin. Regular Pay	CD16406.802 D/W Retirement	3,000
CD16400.101 Admin. Regular Pay	CD16410.802 Youth Retirement	4,000
CD16794.474 TANF SYEP Contract	CD16795.101 TANF Part. Regular Pay	10,850
CD16794.475 TANF SYEP Trans.	CD16794.101 TANF Regular Pay	9,000

TOTAL= \$42,850

The request was approved on a motion by Legislator Sinclair, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Soil & Water Conservation District Contract Renewal

Soil & Water Conservation District Executive Director Scott Torrey requested a three-year contract extension between the Allegany County Soil & Water Conservation District and Allegany County, noting that the current contract will expire December 31, 2012. Over the course of the next three years, the District requests: 2013: \$130,000 (level funding since 2010); 2014: \$133,000 (2.3 percent increase); and 2015: \$136,000 (2.2 percent increase). The request for the contract extension, with the addition of a clause stating that this funding is available provided it is budgeted by the Legislature on an annual basis, was approved on a motion by Legislator Sinclair, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Public Works

Agreement with the Fountain Bistro

The Department of Public Works requested approval to enter into an agreement with the Fountain Bistro based on its response to the RFP for the operation of a beverage/snack cart to be located in the lobby in front of the County Clerk's Office. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Permission to Hire Temporary Cleaner

The Department of Public Works requested approval to hire a temporary Cleaner (Grade 5) as the incumbent was recently injured in a non-work related accident and may be out up to three months. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Request for Funding for Landfill Storm Water Pipe Abandonment

The Department of Public Works requested \$50,000 to prepare access to the eastern half of Cell 9 at the Landfill which requires abandoning and filling the storm water pipe per NYS DEC requirements. Transferring \$50,000 from A1990.429 (Contingency) to H8164.200 (Solid Waste Landfill Storm Pipe) to complete this project was approved on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Request to Transfer Funds for Engineering Study of Caneadea Historical Bridge

The Public Works Department requested permission to enter into a contract with Barton & Loguidice to conduct an engineering study on the Caneadea Bridge. Four firms responded to the RFP. The lowest bidder, Barton & Loguidice, came in at \$20,400. Superintendent of Public Works David Roeske noted that there is no guarantee that the bridge will re-open, but that it would be prudent to get an estimate of the problems and the cost for fixing them. He also noted that there was still approximately \$9,000 in a fund from the Save the Bridge Committee donation, making the County's cost somewhere around \$11,000. Acceptance of the bid from Barton & Loguidice and the transfer of \$9,037.42 from D882.CNDA (Reserve Caneadea Bridge) and \$11,362.58 from A1990.429 (Contingent) to H5608.200 (Caneadea Bridge, CR46, East Hill), was approved on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Permission to Fill HMEO I Position

The Department of Public Works requested permission to fill the position of HMEO I (AFSME, Grade 13) in the Solid Waste Department and any vacancies that may occur as a result of filling from within until we get to an entry level position. The position is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Solid Waste/Recycling programs and properties. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of July 2012. A motion was made by Legislator O'Grady, seconded by Legislator Burdick, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:44 p.m. on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
AUGUST 27, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall (Absent: K. LaForge)

Others Present: M. Alger, L. Ballengee, G. Benson, H. Budinger, P. Curran, K. Graves, L. Gridley, L. Hennessy, J. Margeson, T. Miner, B. Riehle, T. Ross, C. Santora, R. Sobeck-Lynch, N. Ungermann

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Pullen, seconded by Legislator Sinclair, and carried to approve the Ways & Means Committee minutes of August 13 and August 15, 2012.

REFERRALS FROM OTHER COMMITTEES

Human Services

Request to Fill Nurse Practitioner Position

Public Health Commissioner Lori Ballengee requested approval to fill a full-time Nurse Practitioner position (NYSNA Union) contingent on the passage of Resolution Intro. No. 116-12 creating the position at the Board meeting this afternoon. The Family Planning and STD Programs cannot exist without a Nurse Practitioner, and the Health Department cannot bill for some services without a NP. The position will help capture maximum revenue, keep Health Department Family Planning and STD Program and save County dollars in insurance costs by providing low-cost physicals to County employees, families, retirees, schools, etc. The cost of the position is funded 75 percent with state dollars, and 25 percent from other private funding sources. Discussion included comments by Ms. Ballengee that the current part-time Nurse Practitioner has been desirous of retiring for some time. She also noted that the Department had advertised for a part-time NP three times with no results as full-time Nurse Practitioners are in high demand. Ms. Ballengee also distributed an analysis of revenue and expense of the Family Planning Division, noting that revenues have exceeded expenses for the past two years, thanks, in part, to the billable services provided by the NP. There was additional discussion regarding the instruction delivered by the Department of Health to those women seeking a morning after pill as a means of contraception; i.e., that if they are indeed pregnant, then the pill would act as an abortive measure rather than a pre-emptive measure. DoH Director of Patient Services Lori Hennessy noted that since the last time this topic had occurred, the Department has made a concerted effort to inform these women of this possibility and allow them, based on their own beliefs, to decide whether or not to avail themselves of this method. Discussion of the "blanket application" of the drug Gardasil[®] without instruction/information being provided to the families of the youth who might be the recipients of that particular inoculation was also addressed by Ms. Hennessy. She indicated that the Department has instituted a means of distributing information (including drug reactions to be aware of, etc.) and of collecting a required signature has been put in place to address the concerns brought up by Committee members. These additional steps were found to be satisfactory. The request to fill the position

was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried.

Notify Human Resources

Old Business

Legislator Ungermann revisited the issue of sewage generated by the Jail. Noting that Village of Cuba Sewage Treatment Facility Operator Lloyd Lewis, had done some research on machines that could potentially address this problem, and conveyed to him the results. Mr. Ungermann distributed a flyer describing the "FlexRake[®] Low Flow" mechanically cleaned bar screens which might help alleviate the problem. He noted that he'd brought it to the attention of the Ways & Means Committee because should it be decided to pursue this option, funding would need to be found. **Refer to Public Works Committee**

Approval of Audit

Committee members reviewed the August 27, 2012, audit of claims in the amount of \$3,044,789.30 (including prepaid bills). A motion was made by Legislator Sinclair, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:18 p.m. following a motion by Legislator Fanton, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
SEPTEMBER 10, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, L. Ballengee, G. Benson, H. Budinger, L. Edwards, V. Grant, K. Graves, L. Gridley, G. Hanchett, R. Lynch, J. Margeson, T. Miner, B. Riehle, D. Roeske, T. Ross, C. Santora, D. Scholes, J. Tomasi, K. Toot, N. Ungermann, R. Whitney

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:02 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Pullen, seconded by Legislator O'Grady, and carried to approve the Ways & Means Committee minutes of August 27, 2012.

REFERRALS FROM OTHER COMMITTEES

Facilities and Communications

Applications are now being accepted through October 5 for grant funding through the \$25 million Connect NY Broadband Program. The Connect NY Broadband Program is administered by the NYS Empire State Development Broadband Program Office (NYS ESD BPO), and includes funding for last-mile solutions to expand broadband connectivity in unserved and underserved areas of New York State. The Program will fund projects which will acquire and install broadband equipment to expand last-mile services to unserved and underserved areas using existing networks, as well as deploying new infrastructure where applicable. Projects must be ready to begin immediately and be fully funded with a combination of requested and matching funds of 20 percent of the requested grant amount. The request for a resolution to proceed with the grant application was approved on a motion by Legislator Pullen, seconded by Legislator Sinclair, and carried. Two opposing votes: Legislators Burdick and O'Grady. **Prepare Resolution**

Human Services Committee

Office for the Aging Director Kimberley Toot requested a resolution to transfer \$3,000 from Appropriated Reserve OFA A14.511.03 (Reserve Account A889.0009) to A6773.475 (OFA Supportive Services – Legal Services) to pay for legal fees in a Medicare Insurance appeal. It was noted that a transfer for legal fees was previously done in July. The request for a resolution was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried.

Prepare Resolution

Community Services Director Robert Anderson requested a resolution transferring \$28,607 from A4315.456 (Mental Health Reinvest.–Health Contracts) to A4314.458 (Mental Health CSS–Health Contracts), and \$10,835 from A4315.456 (Mental Health Reinvestment-Health Contracts) to A4313.460 (Mental Health Contracts-Health Contracts) for the purpose of properly funding the accounts used by the Community Services Agency to make contractual payments to Allegany Rehabilitation Associates. County Administrator/Budget Officer John

Margeson noted that the 2013 Budget will be adjusted so that a shortfall will not occur in 2013. The request for a resolution was approved on a motion by Legislator Burdick, seconded by Legislator Healy, and carried. **Prepare Resolution**

Public Health Director Lori Ballengee requested a resolution approving agreements with 14 school districts (Alfred-Almond, Andover, Arkport, Belfast, Bolivar-Richburg, Canaseraga, Cuba-Rushford, Fillmore, Friendship, Genesee Valley, Portville, Scio, Wellsville, and Whitesville) for the transportation of preschool children with handicapping conditions and authorizing the Chairman of the Board to execute the agreements. The agreement period runs from July 1, 2012, through June 30, 2013. The County will pay the school districts \$30 to \$50 per day per child. The request for a resolution was approved on a motion by Legislator Burdick, seconded by Legislator Healy, and carried. **Prepare Resolution**

Social Services Commissioner Vicki Grant requested approval to temporarily fill a Community Service Aide position (AFSCME, Grade 4) for six months for scheduling and screening clients for HEAP interviews. The position is funded 100 percent with federal dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried. **Notify Human Resources**

Ms. Grant requested approval to temporarily fill a Senior Caseworker position (AFSCME, Grade 17) which is vacant as the result of an extended medical leave. This position does child protective investigations and safety assessments. The position is funded 50 percent with federal funds, 25 percent with state funds, and 25 percent with local County dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Ms. Grant requested approval to fill a Senior Caseworker position (AFSCME, Grade 17) which became vacant when an employee resigned to accept a position in another County. The position is responsible for child protective investigations and safety assessments. The position is funded 50 percent with federal funds, 25 percent with state funds, and 25 percent with local County dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Healy, and carried. **Notify Human Resources**

Ms. Grant requested approval to fill a Social Welfare Examiner position (AFSCME, Grade 11) which became vacant when an employee resigned. The position is responsible for interviewing clients, determining eligibility, and administering the appropriate benefits. The position is funded 50 percent with federal funds, 25 percent with state funds, and 25 percent with local County dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. One opposing vote: Legislator Sinclair. **Notify Human Resources**

Ms. Grant also requested approval to fill a Caseworker position (AFSCME, Grade 16) which became vacant as the result of a promotion. The position is in the Preventive Unit and is responsible for ensuring the health, welfare, and safety of children while preventing placement in the Foster Care System. The position is funded 50 percent with federal funds, 25 percent with state funds, and 25 percent with local County dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried. **Notify Human Resources**

Public Safety Committee

STOP-DWI Program Coordinator Linda Edwards requested a resolution modifying the local law authorizing the payment of an administration fee for individuals attending the Victim Impact Panel. They would like to modify section 2 to raise the current fee from \$10 to \$25. In order for this to occur, Local Law No. 1-2011 adopted by Resolution No. 25-11 will need to be amended by passing a local law, and the first step will be to request a date for a public hearing. The request for a resolution was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Sheriff Rick Whitney requested approval to fill a Deputy Sheriff position (Council 82, Local 3989) which will become vacant when Deputy James Richardson retires on September 28, 2012. Sheriff Whitney plans to promote a Corrections Officer. The position is financed 100 percent with local County dollars. The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. One opposing vote: Legislator O'Grady. **Notify Human Resources**

Sheriff Rick Whitney requested approval to fill a Corrections Officer position (Council 82, Local 3989) which will become vacant when an employee is promoted to a Deputy Sheriff position. The position is needed to fulfill the NYS Commission of Correction minimum staffing requirements. The position is financed 100 percent with local County dollars. The request was approved on a motion by Legislator Healy, seconded by Legislator Burdick, and carried. **Notify Human Resources**

Sheriff Rick Whitney requested approval to fill a part-time Emergency Services Dispatcher (Non-Union, Grade 13) that became vacant when an employee resigned. The position is needed to keep the E-911 Center properly staffed. The position is financed 100 percent with local County dollars. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Sheriff Whitney also requested a resolution transferring \$3,000 from A3112.403 (E-911 Dispatch – Maintenance Contract Office Machines) to A3020.427 (Public Safety Communication – Tower Electric) to finance the costs of tower electricity. The request for a resolution was approved on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Public Works Committee

Public Works Deputy Superintendent II Dean Scholes requested approval to fill an HMEO I position (AFSCME, Grade 13) which became vacant when an employee resigned. This position is responsible for the maintenance and operation of specialized Heavy Motor Equipment necessary to the daily operations of the County's Solid Waste/Recycling Programs. The position is financed 100 percent with local County dollars. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Public Works Deputy Superintendent I Guy James requested approval to fill an HMEO I position (AFSCME, Grade 13) in District 4 which became vacant when an employee retired. Mr. James also requested to fill any vacancies which may occur as a result of filling from within. This position is responsible for the operations and maintenance of specialized heavy equipment for the County's Highway Department. The position is financed 100 percent with local County

dollars. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Approval of Audit

Committee members reviewed the September 10, 2012, audit of claims in the amount of \$2,578,466.90 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:35 p.m. following a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
SEPTEMBER 19, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, K. Graves, J. Margeson, T. Miner, B. Riehle, T. Ross, C. Santora, K. Toot, N. Ungermann

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:30 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator Pullen, and carried to approve the Ways & Means Committee minutes of September 10, 2012.

Referrals from Other Committees

Planning & Economic Development

The Planning & Economic Development Committee approved the proposal to supplement the Cornell Cooperative Extension appropriation with \$32,000 in order to hire a person who will assume the workload which prevents its Agricultural Development Specialist from full-time involvement in the targeted activities. A motion was made by Legislator Sinclair, seconded by Legislator LaForge, and carried to increase the current \$211,000 annual appropriation made from account A8751.4 (Agriculture and Livestock—Cooperative Extension) to fund the proposal. It was noted that the Cornell Cooperative Extension will be financing the cost of benefits associated with this position. One opposing vote: Legislator O'Grady. **Prepare Resolution**

Journal of Proceeding Bids-Brenda Rigby Riehle

Clerk of the Board Brenda Riehle presented the Committee with a summary of bids for printing of the *2011 Journal of Proceedings*, noting that she had received two bids from the 14 companies solicited. The two vendors were Book One and Two Brothers Printing. The estimated bids for 60 books at 457 pages each were \$1,125 and \$1,842, respectively. Ms. Riehle's request to accept the low bid from Book One was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried. It was noted that County Attorney Thomas Miner's office will prepare the contract. **Prepare Contract**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of August 2012. A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:40 p.m. following a motion by Legislator LaForge, seconded by Legislator Sinclair, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
SEPTEMBER 24, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair (Absent: C. Crandall)

Others Present: M. Alger, G. Benson, P. Curran, L. Edwards, K. Graves, R. Lynch, J. Margeson, T. Miner, B. Riehle, C. Santora, N. Ungermann, L. Watson

Media Present: No media present.

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

REFERRALS FROM OTHER COMMITTEES

Planning & Economic Development

Employment & Training

Employment & Training Director Reita Sobeck-Lynch requested approval to hire a Senior Clerk (AFSCME, Grade 7) which became vacant when the employee accepted a position with another County department. The position is critical, according to Ms. Lynch, to ensure the efficiency of the Resource Center in greeting clients, scheduling appointments, and managing paperwork. The position is funded with 70 percent DSS contract dollars and 30 percent federal WIA dollars. The request to fill Senior Clerk position was approved on a motion by Legislator Sinclair, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Public Safety

STOP-DWI

STOP-DWI Program Coordinator Linda Edwards requested a resolution accepting a \$54,800 grant from the NYS STOP-DWI Association for Crackdown Enforcement for the federal fiscal year October 1, 2012, through September 30, 2013. The funds should be appropriated to A3141.447 (STOP-DWI Program-Contracts) with a like sum placed in revenue account A3141.2615.R1. Ms. Edwards indicated that the six enforcement dates would be Super Bowl Sunday, Memorial Day, Independence Day, Labor Day, Halloween, and sometime during the holidays. The request to accept and appropriate the grant funding was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Public Works

Department of Public works

Public Works Superintendent I Guy James requested approval to fill an HMEO I position (AFSCME, Grade 13) in Road Maintenance District 2 which became vacant when an employee retired. Mr. James also requested approval to fill any subsequent vacancies which may occur as a result of filling from within up to entry level. This position is responsible for the operations and maintenance of specialized heavy equipment for the County's Highway Department. The position is financed 100 percent with local County dollars. The request to fill the position was approved on motion by Legislator Fanton, seconded by Legislator O'Grady, and carried. **Notify Human Resources**

Approval of Audit

Committee members reviewed the September 24, 2012, audit of claims in the amount of \$3,046,454.43 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:05 p.m. following a motion by Legislator LaForge, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
October 9, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, K. Graves, L. Gridley, J. Margeson, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Sobeck-Lynch, M. Thornton, K. Toot, N. Ungermann, R. Whitney

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator O'Grady, and carried to approve the Ways & Means Committee minutes of September 19 and September 24, 2012.

Public Hearing on Tentative Budget

Clerk of the Board Brenda Rigby Riehle requested a resolution setting the date for a public hearing on the 2013 Budget for Thursday, November 8, at 7 p.m. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried.

Prepare Resolution

Insurance Recovery Check

Mrs. Riehle also requested a resolution accepting a check in the amount of \$2,096.43 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to repair, less a \$200 deductible, a 2009 Chevrolet Impala (VIN #2G1WB57N291231530) operated by the Community Services Agency that was damaged during a MV/Deer accident on September 18, 2012. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Hopkins, seconded by Legislator Pullen, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Community Services Director Robert Anderson requested a resolution accepting and appropriating \$50,698 in state aid for Allegany Council. The \$50,698 should be appropriated to A4220.457 (Council on Alcoholism & Substance Abuse) with a like sum placed in revenue account A4220.1625.01 (Mental Health- Contribution Allegany Council). The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried.

Prepare Resolution

Office for the Aging Director Kimberley Toot requested a resolution transferring funds between accounts. These transfers will take care of the Lifeline waiting list, make it possible to buy food for about 100 blizzard boxes, and cover the cost of meals in the SNAP budget. The funds should be transferred as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
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A6776.101 (OFA-Com. Ser. for Elderly-Pers.)	A6776.402 (OFA-Com. Ser. for Elderly-Mileage)	\$ 600
A6776.101 (OFA-Com. Ser. for Elderly-Pers.)	A6776.405 (OFA-Com. Ser. for Elderly-Conf.)	\$ 400
A6776.101 (OFA-Com. Ser. for Elderly-Pers.)	A6776.408 (OFA-Com. Ser. for Elderly-Gen. Sup.)	\$ 200
A6776.101 (OFA-Com. Ser. for Elderly-Pers.)	A6776.409 (OFA-Com. Ser. for Elderly-Fees)	\$2,000
A6776.101 (OFA-Com. Ser. for Elderly-Pers.)	A6776.423 (OFA-Com. Ser. for Elderly-Food)	\$1,800
A6779.101 (OFA-SNAP-Personnel)	A6779.474 (OFA-SNAP-Caterer)	\$4,000
A6772.474 (OFA-Nutrition-Caterer)	A6779.474 (OFA-SNAP-Caterer)	\$3,000

(This is actually the only portion of the requested transfers that required Ways & Means approval; however, since they were all on the same MOE, they have all been included here.)

The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Mrs. Toot requested a resolution to increase the following revenue and expenditure accounts due to increases in the number of home delivered meal clients being served under the SNAP (Supplemental Nutrition Assistance Program) Grant:

Increase Revenue Account Number:

A6779.1972.00	SNAP - LTHHC	\$ 9,000
A6779.2801.00	SNAP – Contributions	\$ 4,000
A6779.4772.00	SNAP – NSIP	<u>\$ 3,650</u>
		\$16,650

Increase Expenditure Account Number:

A6779.474 (OFA-SNAP-Caterer)	\$16,650
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The request was approved on a motion by Legislator Burdick, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Mrs. Toot also requested a resolution to accept and appropriate revenue from the Federal Health Insurance Information, Counseling, and Assistance Program (HIICAP). The Office for the Aging budgeted \$30,000 in funding for this grant for 2012, but they will be receiving \$34,568. The additional \$4,568 should be appropriated to A6782.101 (OFA-HIICAP-Personnel) with a like sum placed in revenue account A6782.4772.00. Legislator David Pullen strongly encouraged committee members to support this request, noting that this is a very overwhelming issue for many, and they are providing crucial information. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried. **Prepare Resolution**

Public Safety Committee

Undersheriff Kevin Monroe requested a resolution accepting and appropriating a \$13,750 2012 SLETPP Grant for CAD Software upgrade to allow for the use of Mobile Data Terminals by Law Enforcement and First Responder personnel within the County. The \$13,750 should be appropriated to A3645.217 (Homeland Security – Equipment) with a like sum placed in revenue account A3645.3306.SHF7. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Undersheriff Monroe requested approval to promote a Correction Officer to Deputy Sheriff (Sheriff's Union, Local 3989, Council 82). The vacancy was created when Deputy

Sergeant Charles Thompson retired on September 28, 2012. The position is funded 100 percent with County dollars. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. (Voting No: T. O'Grady) **Notify Human Resources**

Undersheriff Monroe also requested approval to fill a Correction Officer position (Sheriff's Union, Local 3989, Council 82) which will become vacant when an employee is promoted to Deputy Sheriff. The position is needed to fulfill New York State Commission of Corrections minimum staffing requirements, and the position is funded 100 percent with County dollars. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Notify Human Resources**

STOP-DWI Program Coordinator Linda Edwards requested a resolution approving the 2013 STOP-DWI Plan with estimated revenue of \$182,800. It was noted that program revenue is funded by DWI fines. The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Mrs. Edwards also requested a resolution accepting and appropriating \$2,400 in STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program for the period October 1, 2012, through September 30, 2013. The \$2,400 should be appropriated to A3114.4 (Traffic Program – Contractual) with a like sum placed in revenue account A3114.3389.00 (STOP-DWI STEPS in Safety). The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. **Prepare Resolution**

District Attorney Keith Slep requested a resolution transferring \$3,000 from A1165.436 (District Attorney – Diversion Program) to A1190.429 (Grand Jury – Steno/Transcripts) to cover a shortfall in the account. Each time a felony is indicted, the defendant is entitled to have the Grand Jury proceedings reviewed by a Superior Court Judge, and the DA's Office is obligated to pay for and furnish the court with a transcript. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Probation Director Robert Starks requested a resolution to accept and appropriate \$2,337 in Article 13-A Classification Alternatives to Incarceration (ATI) grant funding from the Division of Criminal Justice Services (DCJS) for our Pre-Trial Release Program for the period July 1, 2012, through June 30, 2013. The \$2,337 should be appropriated to A3142.101 (Alternatives to Incarceration – Personnel) with a like sum placed in revenue account A3142.3310.00 (Alternatives to Incarceration). The request was approved on a motion by Legislator Healy, seconded by Legislator Burdick, and carried. **Prepare Resolution**

Probation Director Robert Starks requested a resolution to accept and appropriate \$3,661 in Article 13-A Classification Alternatives to Incarceration grant funding from the Division of Criminal Justice Services for our Community Service Program for the period July 1, 2012, through June 30, 2013. The \$3,661 should be appropriated to A3142.101 (Alternatives to Incarceration – Personnel) with a like sum placed in revenue account A3142.3310.00 (Alternatives to Incarceration). The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Public Works Committee

Public Works Deputy Superintendent I Guy James requested a resolution transferring \$31,000 from D5142.466 (County Road - Snow Removal – Hauling Sand/Salt) to D5110.422 (County Road - Maintenance Roads & Bridges – Fuel/Oil) to cover fuel costs in County Road. The request was approved on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Mr. James also requested approval to fill a Welder/Fabricator position (AFSCME, Grade 15) in anticipation of an employee retiring before the end of the year. Mr. James also requested approval to fill all positions which may become vacant as a result of filling from within up to the entry level position. The request was approved on a motion by Legislator Fanton, seconded by Legislator Sinclair, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the October 9, 2012, audit of claims in the amount of \$3,988,173.39 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

2013 Tentative Budget

County Administrator/Budget Officer John Margeson reported that the Tentative Budget for the conduct of operations of Allegany County has been finalized for the calendar year 2013. Mr. Margeson distributed copies of his Budget Message, noting that the Tentative Budget calls for total appropriations of \$111,022,335 which represents a decrease in total spending of \$2.268 million compared to total appropriations in the 2012 Final County Budget. Mr. Margeson stated that the Tentative Budget calls for the appropriation of \$450,000 in General Fund Unappropriated Unreserved Fund Balance, which is \$1.172 million less than the \$1.622 million used for the 2012 Budget. Under the 2 Percent Tax Cap Legislation, Allegany County is required to establish a 2013 property tax levy which does not exceed \$28,933,371, and the Tentative Budget currently calls for a total tax levy of \$28,879,840, which is \$53,531 less than the maximum levy permissible. The Tentative Budget calls for a reduction in the Average County Tax Rate of 3.09 percent or 52 cents (from \$16.88 to \$16.36) per thousand of assessed property value. Mr. Margeson commended the efforts of County Treasurer Terri Ross, the Budget Committee, and all Department Heads.

Legislator Fred Sinclair asked if some of these positive results could be attributed to the previous early retirement incentive. Mr. Margeson stated that he is not prepared to say that we are feeling the effects of an early retirement incentive, but rather a cooperation and cooperative attitude from all Department Heads in holding the line. Ways & Means Committee Chairman Theodore Hopkins praised the efforts of all those involved in keeping the budget figures down.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:20 p.m. following a motion by Legislator Fanton, seconded by Legislator Sinclair, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
October 17, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall (Absent: D. Fanton)

Others Present: M. Alger, L. Ballengee, D. Cady, K. Graves, J. Luckey, J. Margeson, T. Miner, D. Rahr, B. Riehle, T. Ross, R. Sobeck-Lynch, R. Whitney

Call to Order: The meeting was called to order at 1:40 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator Burdick, and carried to replace the words "Prepare Resolution" with "Notify Human Resources" after approving the request to fill a Welder/Fabricator position on page 4 of the October 9 Ways & Means Committee minutes. A motion was then made by Legislator Sinclair, seconded by Legislator Burdick, and carried to approve the October 9, 2012, Ways & Means Committee minutes as amended.

Tax Sale Bid

Committee members reviewed an offer from Douglas Lynch of Wellsville to purchase a .30-acre lot at 53 Howard Street in Wellsville (Tax Map #238.11-1-24) for \$1 with no current year's taxes. This parcel was left over from the 2010 tax sale auction, and has not sold in our last three auctions.

Legislator Karl Graves stated that it is his understanding that Mr. Lynch hopes to purchase the building, tear it down, do asbestos abatement, and get the site ready for Habitat for Humanity. Committee members noted that Mr. Lynch should have included this additional information on his application and wondered what guarantee there is that this is actually what will be done with the property. Legislator Timothy O'Grady stated that even if the property doesn't go to the Habitat for Humanity, it is a burned out shell, a blight on the neighborhood, and any improvement would be a positive thing. In addition, this would also put the parcel back on the tax rolls. Legislator Graves also commented that asbestos abatement is easier and less expensive with the building standing. If the building falls down, it will become a huge expense to the County.

County Attorney Thomas Miner advised committee members that they cannot make a gift of County property. We could give it to the Village of Wellsville for \$1, but we are constitutionally prohibited from making a gift to a private individual. Attorney Miner also indicated that it is possible the parcel may not be worth more than \$1, and in that case the County could accept Mr. Lynch's offer. Legislator Fred Sinclair stated that access to infrastructure in the Village of Wellsville gives the property some value. Legislator Karl Graves commented that vacant land in the Village may have some value, but when there is a dilapidated building, the cost to abate the asbestos, can be prohibitive. Legislator Kevin LaForge stated that he believes the property would have a negative value if you consider the cost to clean it up. Legislator Timothy O'Grady commented that the property hasn't sold in our last three tax sale auctions. We are seeing more properties decline in value because they are getting run down. We may have to continue to do this so people can clean them up, and get

others to move back into the Village, and put money into their houses, etc. Chairman Crandall stated that if there is someone willing to clean this parcel up, it would reduce the County's liability, and put the parcel back on the tax rolls. It seems like a good idea to move forward with this offer.

Legislator Kevin LaForge stated that he may be involved with the asbestos abatement and requested approval to abstain from voting on this issue. A motion was made by Legislator Healy, seconded by Legislator Pullen, and carried to allow Legislator LaForge to abstain from voting.

A motion was made by Legislator Healy, seconded by Legislator Burdick, and carried to accept Douglas Lynch's offer to purchase the property located at 53 Howard Street in Wellsville. Mr. Lynch will be responsible for all taxes starting with the Town and County Tax Bill in January 2013. (Abstaining: K. LaForge). **Prepare Resolution**

Change in Date of Last Board Meeting of the Year

Board Rule 110.A. states that a regular meeting of the County Board shall be held on the second Monday and fourth Monday of each calendar month. Clerk of the Board Brenda Rigby Riehle requested a resolution changing the second Board meeting in December from Monday, December 24, 2012, to Friday, December 21, 2012, in honor of the Christmas holiday. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Healy, and carried. **Prepare Resolution**

Acceptance of Insurance Recovery Check

Mrs. Riehle also requested a resolution accepting a check in the amount of \$10,781.75 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to repair our Corbin Hill/Ackerman Hill Road Tower. (*The \$250 deductible on communication equipment has been waived.*) The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Healy, seconded by Legislator Burdick, and carried. **Prepare Resolution**

Year End Resolutions

The following requests for resolutions will need to be prepared for consideration at board meetings in November and December as follows:

1. A resolution for the releveling of returned village taxes effective November 16, 2012 - **November 13, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution**
2. A resolution for the releveling of returned school taxes effective November 16, 2012 - **November 13, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution**
3. A resolution for the levy of unpaid sewer and water rentals - **November 13, 2012**, Board meeting. The request was approved on a motion by Legislator Pullen, seconded by Legislator Sinclair, and carried. **Prepare Resolution**
4. A resolution for the adoption of the 2013 County Final Budget - **November 26, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

5. A resolution levying County taxes – **November 26, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried.

Prepare Resolution.

6. A resolution making appropriations for the conduct of County government for fiscal year 2013 - **November 26, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

7. A resolution levying the towns' share of the 2013 Mutual Self Insurance Plan in the amount of \$342,641 - **November 26, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

8. A resolution ordering that the costs of the assessment rolls, field books, and various other tax supplies purchased or provided by the County to the towns within Allegany County shall be charged back to the towns on the 2013 tax rolls. The total charge back amount will be determined in November – **November 26, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

9. A resolution approving the final assessment rolls with taxes extended thereon; authorizing and directing the preparation and execution of tax warrants and causing delivery of tax rolls to collecting officers - **December 10, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

10. A resolution levying taxes and assessments required for the purposes of the annual budgets of the towns of Allegany County - **December 10, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

11. A resolution authorizing transfers between appropriation accounts (balancing of accounts) for the end of the 2012 fiscal year – **December 21, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

12. A resolution fixing the date of the Organization Meeting for Wednesday, January 2, 2013 - **December 21, 2012**, Board meeting. (Must be before January 8.) The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

13. A resolution suspending the Board Rules affecting proposed resolutions for the Organization Meeting – **December 21, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

14. A resolution delegating the authority to approve certain real property tax refunds and correction of tax bills and tax rolls up to \$2,500 to the County Administrator – **December 21, 2012**, Board meeting. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution.**

REFERRALS FROM OTHER COMMITTEES:

Planning & Economic Development

Employment & Training Director Reita Sobeck-Lynch requested a resolution accepting and appropriating an additional \$11,800 in TANF Summer Youth funding. The Employment & Training Center budgeted \$114,019 in 2012, and they actually received \$125,819. The \$11,800 should be budgeted as follows:

Appropriations:

6794.803	(TANF Staff FICA)	\$ 200
6794.804	(TANF Staff W/C)	225
6794.806	(TANF Staff Hosp/Med. Insurance)	325
6795.101	(TANF Part. Regular Pay)	9,825
6795.803	(TANF Part. FICA)	1,125
6795.804	(TANF Part. W/C)	<u>100</u>
		\$11,800

Revenues:

CD16794.4701.12 (TANF SYEP)	\$11,800
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The request was approved on a motion by Legislator Sinclair, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Ms. Lynch also requested a resolution transferring \$4,300 between accounts as follows:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
CD16794.101 TANF Regular Pay	CD16794.802 TANF Retirement	\$ 1,675
CD16794.201 TANF Office Equipment	CD16794.802 TANF Retirement	1,000
CD16794.402 TANF Staff Mileage	CD16794.802 TANF Retirement	200
CD16794.413 TANF Personal Prop.	CD16794.802 TANF Retirement	50
CD16794.805 TANF Disability	CD16794.802 TANF Retirement	150
CD16794.401 TANF Postage	CD16795.804 TANF Part. W/C	100
CD16794.408 TANF General Supplies	CD16795.804 TANF Part. W/C	525
CD16794.414 TANF Real Property	CD16795.804 TANF Part. W/C	300
CD16794.416 TANF Telephone	CD16795.804 TANF Part. W/C	<u>300</u>
		\$ 4,300

The request was approved on a motion by Legislator Sinclair, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Greater Allegany County Chamber of Commerce Executive Director Gretchen Hanchett requested a resolution authorizing the Planning & Economic Development Committee, of the Allegany County Board of Legislators, to act as the Tourism Promotion Agency and apply for State funds up to \$175,000 for tourism promotion purposes. Requested resolution should also include:

1. That if state funding is approved, the Tourism Promotion Agency will submit the grant agreement to the Board of Legislators for approval and appropriation of funds.
2. The Clerk of the Board sending a certified copy of the resolution to the New York State Commissioner of Economic Development.

It was noted that we currently have \$60,000 budgeted for this item. Legislator Timothy O'Grady asked what would happen if the state decided to give us the full \$175,000? Mr. Margeson indicated that the County could accept any portion of the \$175,000 that they wanted to match. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Healy, and carried. **Prepare Resolution**

Allegany/Western Steuben Rural Health Network

Mr. Margeson indicated that the 15-month contract we had with the Rural Health Network for the delivery of mobility management services associated with public transportation recently expired. As soon as the NYS DOT determines how much grant funding they intend to make available for the administration of the mobility management services, Mr. Margeson will be coming back to the committee to request we renew our contract with the Rural Health Network.

2013 Tentative Budget

A motion was made by Legislator Hopkins, seconded by Legislator Healy, and carried to accept the 2013 Tentative Budget as presented by County Administrator/Budget Officer John Margeson. Any changes to the Budget will need to be done by resolution prior to the adoption of the 2013 County Final Budget currently scheduled for November 26, 2012. Chairman Crandall indicated that he plans to schedule a Committee of the Whole meeting so that the entire Board has an opportunity to discuss the Budget and propose changes.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:15 p.m. following a motion by Legislator LaForge, seconded by Legislator Sinclair, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
November 13, 2012

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: K. Graves, L. Gridley, R. Hollis, J. Margeson, T. Miner, B. Riehle, T. Ross, D. Scholes, K. Slep, K. Toot

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator O'Grady, and carried to approve the Ways & Means Committee minutes of October 22, 2012.

Acceptance of Insurance Recovery Checks

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$200 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on our 2007 Ford Focus (1FAFP34N67W258128) assigned to the Health Department. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried.

Prepare Resolution

Mrs. Riehle also requested a resolution accepting a check in the amount of \$745.10 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost for supplemental repairs made by Schmidt Construction to our Corbin Hill/Ackerman Hill Road Tower. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Office for the Aging Director Kimberley Toot requested approval to fill the Bolivar Luncheon Center Manager position (Non-Union). The Bolivar Senior Luncheon Center would not be able to be staffed and would have to close if this position is not filled. The position is funded 38 percent with Older American Act Federal Funds, 25 percent from participant contributions, and 37 percent with local County dollars. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried. **Notify Human Resources**

Mrs. Toot requested approval to temporarily fill a full-time Senior Account Clerk Typist position (AFSCME, Grade 10). The person in that position will be out on medical leave for 4 to 6 weeks. Mrs. Toot would like to move the Typist into that position during that time. She indicated that the Senior Account Clerk Typist serves as the OFA Office Manager, and is one of only two support positions in the agency. The position provides supervision of the Typist and support for the Accountant and is responsible for initial logging and tracking of contributions. The position is necessary to maintain smooth operation of the Office for the Aging, good customer service, and appropriate accounting for cash donations. The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Mrs. Toot requested approval to temporarily fill the full-time Typist position while she is filling in for the Senior Account Clerk Typist out on leave. The position is necessary to provide clerical support needed by the Office for the Aging to fulfill its mission, and to provide good customer service to the citizens. The position is financed with a combination of Federal Older Americans Act (44%), NY State funding (23%), local County dollars (25), and the final 8% comes from other sources. The request was approved on a motion by Legislator Burdick, seconded by Legislator Sinclair, and carried. **Notify Human Resources**

Mrs. Toot also requested a resolution approving an agreement with NYSERDA (New York State Energy Research and Development Authority) which administers the Empower New York Program to deliver energy efficiency and energy-use education to low-income New Yorkers. The Program prioritizes cost effective electric reduction measures. NYSERDA will come and train Office for the Aging employees to help assist any income-eligible applicants with the paperwork, and NYSERDA will also pay the Office for the Aging \$20 per application. The request was approved on a motion by Legislator Burdick, seconded by Legislator Healy, and carried. **Prepare Resolution**

Personnel Committee

Elections Commissioner Rick Hollis requested approval to fill a part-time Clerk position (Non-Union, Grade 4). Mr. Hollis indicated that the Republican Clerk recently resigned. The Board of Elections Office currently has a Democratic Clerk, and the office must be staffed equally. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Public Safety Committee

District Attorney Keith Slep requested a resolution to accept and appropriate \$1,380 as a gift from Special Investigator Paul Wright for the purchase of a suppressor to be used to train the dogs around gun fire. The suppressor will be purchased from Gem-Tech and will be the property of the District Attorney's Office. The \$1,380 should be appropriated to A1165.201 (District Attorney – Equipment) with a like sum placed in revenue account A1340.2705.055 (Gifts & Donations). Legislator O'Grady stated that a member of the general public cannot own a suppressor, and he expressed concern regarding the liability this might open the County up to. It was noted that the suppressor will remain the property of the District Attorney's Office even if Mr. Wright is no longer employed by the office. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. (Voting No: D. Pullen) **Prepare Resolution**

District Attorney Slep requested approval to fill the Third Assistant District Attorney and the Fourth Assistant District Attorney positions (Section IV) at a salary of \$35,000 each. District Attorney Slep indicated that the attorneys in both positions plan to leave before the end of the year. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Public Works Committee

Public Works Superintendent Guy James requested approval to fill one HMEO I (Heavy Motor Equipment Operator I) position (AFSCME, Grade 13) in District I (Rushford) in anticipation of a retirement. Mr. James also requested approval to fill any positions that may become vacant as a result of filling from within down to the entry level position. This position is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Highway Department. The position is in the 2012 and 2013 Budgets, and is financed 100 percent with County dollars. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Mr. James also requested approval to fill a TSO (Transfer Station Operator) position (AFSCME, Grade 11) from the outside in anticipation of a vacancy. This position is responsible for the operation of County Transfer Stations. The position is in the 2012 and 2013 Budgets, and is financed 100 percent with County dollars. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Approval of Audit

Committee members reviewed the November 13, 2012, audit of claims in the amount of \$5,125,177.65 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Conxx Agreement

Planning & Economic Development Committee Chairman Fred Sinclair stated that Conxx, Inc., plans to submit a draft of their study regarding the County's 911 System and Point of Presence (POP). Legislator Sinclair asked if it would be necessary to authorize County Administrator John Margeson to issue a check, and County Treasurer Terri Ross confirmed that the payment has already been authorized, and a check could be processed upon receipt of an invoice from Conxx.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:13 p.m. following a motion by Legislator LaForge, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
NOVEMBER 21, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, H. Budinger, D. Burdick, P. Curran, C. Czworka, K. Graves, G. James, J. Margeson, T. Miner, S. Presutti, B. Riehle, T. Ross, C. Santora, D. Scholes

Media Present: No media present

Call to Order: The meeting was called to order at 1:36 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of November 13, 2012.

Steven Presutti, Real Property Tax Director

Approval of Charge Backs to Towns for Tax Supplies

Real Property Tax Director Steven Presutti provided the figures for the charge backs to towns for tax supplies such as statements, envelopes, disks, etc. It was noted that the rates had not changed. The resolution authorizing that these charge backs be included on the 2013 tax rolls was requested at the October 17, 2012, Ways & Means Committee meeting and will be considered at the November 26 Board meeting. The charge backs were approved on a motion by Legislator Fanton, seconded by Legislator O'Grady, and carried.

Terri Ross, County Treasurer

Transfer of Funds for Jail Utilities

The Budget Office requested a resolution for the transfer of funds within the following appropriation accounts to cover electricity and water costs:

From	To	Amount
A1990.429 (Contingency)	A3152.427 (Jail Electric)	\$61,500
A3152.428 (Jail Natural Gas)	A3152.427 (Jail Electric)	\$10,000
A3152.428 (Jail Natural Gas)	A3152.426 (Jail Water)	\$7,000

Discussion followed regarding whether utility rates had increased, whether usage was up, or whether not enough had been budgeted for these costs. Ms. Ross stated that it might be a combination of increased usage and inadequate budgeting. The request was approved on a motion by Legislator Healy, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Theodore Hopkins, W&M Committee Chair

Call for State to Compensate Counties for DA Salaries

Legislator Hopkins distributed a copy of Resolution #220-12P (Resolution Calling for the Governor and State Legislature to Compensate Counties for State-mandated District Attorney's Salaries) from Chenango County as a model for a similar resolution from Allegany County

prepared by the County Attorney's Office. The request for a resolution was approved on a motion by Legislator Healy, seconded by Legislator Sinclair, and carried. **Prepare Resolution**

Brenda Rigby Riehle, Clerk of the Board

Mortgage Tax Apportionment

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period April 1, 2012, through September 30, 2012, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Payment of Mortgage Tax Fees to Towns and Villages

(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period April 1, 2012, through September 30, 2012, in the administration of the Mortgage Tax Program. The amount of \$25,588.52 should be appropriated from A1410.432 (County Clerk-Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Healy, and carried. **Prepare Resolution**

Referrals from Other Committees

Human Services

The Office for the Aging requests a resolution stating that due to unanticipated increases in the cost of various food items and the lack of any other responsible bidder, the existing agreement between the County and KVR Services shall be modified to increase the per meal price by 10 cents from December 1, 2012, to December 31, 2012, for a total of \$3.80 per meal. That for 2013, the per meal price will be increased an additional 20 cents over the original price established for this period of \$3.70 per meal for a total of \$3.90 per meal. That in consideration for the county granting these increases, any price increase above that stated in the original agreement for any year after 2013 must be agreed to by the parties no later than June 30 of the preceding year. That in further consideration of granting such increases, the County shall have the right to terminate the agreement upon 30 days' written notice to KVR Services. Discussion followed regarding the success of the nutrition of the meals, the concurrence that food prices had, indeed, increased, and that KVR Services had been the only bidder in two rounds of RFPs. Legislator LaForge requested permission to abstain from the vote because the Carlins are customers of his. That request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. (Abstaining: K. LaForge) The request for a resolution was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried.

Prepare Resolution

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of October

2012. A motion was made by Legislator Sinclair, seconded by Legislator O'Grady, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:56 p.m. following a motion by Legislator O'Grady, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
NOVEMBER 26,, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, F. Sinclair, C. Crandall (Absent: T. O'Grady, D. Pullen, C. Crandall)

Others Present: M. Alger, G. Benson, H. Budinger, D. Cady, P. Curran, K. Graves, L. Gridley, J. Margeson, T. Miner, B. Riehle, T. Ross, C. Santora, K. Toot, N. Ungermann

Media Present: B. Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Audit

Committee members reviewed the November 26, 2012, audit of claims in the amount of \$3,432,524.14 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Sinclair, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:03 p.m. following a motion by Legislator LaForge, seconded by Legislator Healy, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
DECEMBER 10, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, L. Ballengee, S. Brown, H. Budinger, D. Cady, V. Grant, K. Graves, L. Gridley, L. Kaminski, B. Kelley, R. Lynch, J. Margeson, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes, B. Thierman, N. Ungermann, C. Whitwood

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Pullen, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of November 21 and November 26, 2012.

Reita Lynch, Employment & Training Director
Transfer Funds for Employment & Training

The Employment and Training Center is requesting a resolution for the transfer of funds within the following appropriation accounts:

<u>From Account Number</u>	<u>To Account Number</u>	<u>Amount</u>
CD16403.474 DSS Client Transportation	CD16403.802 DSS Retirement	\$4,000
CD16403.806 DSS Hosp/Med Ins.	CD16403.101 DSS Staff Reg Pay	\$6,250
CD16403.806 DSS Hosp/Med Ins	CD16403.802 DSS Retirement	\$8,750
CD16794.402 TANF Staff Mileage	CD16795.804 TANF Part. W/C	\$ 50
CD16794.408 TANF General Supplies	CD16795.804 TANF Part. W/C	\$ 450
CD16794.416 TANF Telephone	CD16795.804 TANF Part. W/C	\$ 30
	TOTAL:	\$19,530

The request was approved on a motion by Legislator O'Grady, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Transfer Funds for Jail Floor Renovations

Public Works requests a resolution to transfer the following funds to cover engineering costs for renovations to the former jail elevator

<u>From Account Number</u>	<u>To Account Number</u>	<u>Amount</u>
A1620.404 Maintenance Contracts	H5622.200 Capital Project/County Building Jail Floor Renovations	\$10,000
A1620.428 Natural Gas	H5622.200 Capital Project/County Building Jail Floor Renovations	\$25,000
	Total:	\$35,000

The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. (One opposed: Legislator O'Grady) **Prepare Resolution**

Transfers from Contingency for Probation Renovation & Elevator

Ways & Means Committee Chairman Ted Hopkins is requesting a resolution to transfer \$100,000 from A1990.4-Contingent) to H1621.2 (Capital Project-Asbestos Abatement/Building Improvements) a capital building account for renovations to the Probation Office. It was noted that the transfer would leave \$321,000 in the Contingency Fund. Legislator Fanton informed the Committee that he and DPW personnel toured the area and determined that the rehab could be done without disturbing the asbestos, thereby avoiding the costs of abatement. Some of the improvements mentioned included changing the walls, new doors (without glass panels), new sheetrock, and new carpet. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Pullen, and carried. **Prepare Resolution**

A request for a resolution for a second transfer of \$150,000 from A1990.4 (Contingent) Fund to H 5633.2 (Capital Project-County Bldg Jail Floor Renovations) a Capital Project Fund for the Elevator Renovation Project was also made. This money would cover the cost of the second elevator door as well as materials and labor for the project. This request was approved on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. (One opposed: Legislator O'Grady). **Prepare Resolution**

Approval to Submit Section 5311 Operating Assistance – Seven-Year Agreement

Executive Director of the Allegany/Western Steuben Rural Health Network Carrie Whitwood requested approval to submit the Section 5311 Operating Assistance proposal, a continuing agreement between Allegany County and New York State Department of Transportation which grants 5311 funds for operations and capital projects. The request was approved on a motion by Legislator Sinclair, seconded by Legislator Healy, and carried. **Prepare Resolution**

Approval to Submit Section 5311 2013-14 Consolidated Grant Application

Ms. Whitwood also requested approval to submit a Section 5311 2013-14 Consolidated Grant Application. She distributed a sheet illustrating the Federal Section 5311 Allocations for 2013 and 2014, noting that thanks to the work they have been doing with the routes and other agencies, Allegany County's allocation has increased significantly. She informed the group that in 2010, the County's allocation was \$81,200; for 2013, the allocation is scheduled to be \$293,900, and for 2014, \$302,700. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. (One opposed: Legislator Burdick) **Prepare Resolution**

Continuation of Agreement between the County and Arc

Ms. Whitwood also requested approval to continue the agreement between Allegany County and the Arc, effective January 1, 2013, through December 31, 2014, noting that working with the Arc has increased mileage and passengers considerably. The request was approved on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. (One opposed: Legislator Burdick) **Prepare Resolution**

Designation of Official Newspapers for 2013

Clerk of the Board Brenda Rigby Riehle stated that the Republican Party members of the Board of Legislators requested a resolution designating official newspapers for the publication of local laws, notices, and other matters required by law to be published in 2013. It was noted that since there is not a minority party for 2013, the previous designation by the Democratic Party will remain in effect. A motion was made by Legislator Pullen, seconded by Legislator Fanton, and carried to sponsor a resolution authorizing the following newspaper designations: **Prepare Resolution**

Concurrent Resolutions of the Legislature:

The Alfred Sun, Alfred, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Election Notices and Official Canvass:

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Official Newspapers:

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

Referrals from Other Committees

Human Services Committee

Health Department

Public Health Director Lori Ballengee requested a resolution transferring \$1,100 from A4010.402 (Health Department–Mileage) to A1185.402 (Coroners–Mileage) to cover a shortfall in the Coroner's mileage account. The request was approved on a motion by Legislator Burdick, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Mrs. Ballengee also requested a resolution transferring \$800 from A4010.416 (Health Department–Telephone) to A4071.416 (Cancer Services–Telephone) to cover telephone expense costs. The request was approved on a motion by Legislator Burdick, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Department of Social Services

Social Services Commissioner Vicki Grant requested approval to fill a Social Welfare Examiner position (AFSCME, Grade 11). The position is in the Temporary Assistance Unit and is responsible for interviewing clients, determining eligibility, and administering the appropriate benefits. The position is needed to meet state and federal requirements, and is funded 50 percent with federal funding, 25 percent with state funding, and 25 percent with local County dollars. The request to fill was approved on a motion by Legislator Pullen, seconded by Legislator Burdick, and carried. **Notify Human Resources**

Public Safety Committee

Public Defender Barbara Kelley requested approval to fill the Second Assistant Public Defender position (Non-Union) which will become vacant on December 21 as the current employee has accepted another position. Ms. Kelley indicated that three attorneys are needed to handle the excessive caseloads in the Allegany County Court, Family Court, and thirty-seven Justice Courts. The position is funded 70 percent with County funds, and 30 percent with state

funds. The request to fill was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Public Works Committee

Public Works Superintendent Guy James requested approval to fill a Senior Heavy Equipment Mechanic position (AFSCME, Grade 15) at the Landfill as the current employee has accepted another position. The position is responsible for maintenance and repairs to equipment at the County Landfill and Transfer Stations, and is funded 100 percent with County funds. The request to fill was approved on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Mr. James also requested a resolution to transfer the remaining funds from Capital Project H5922, (BR 25-S12, Ward) to Capital Project H5608, (Caneadea Bridge, County Road 46) to cover repair costs and estimated engineering charges:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
H5922.200 (Ward, BR 25-12)	H5608.200 (Caneadea Bridge, CR46)	\$100,000

After much discussion regarding possible methods of restricting heavy traffic on the bridge so the County doesn't need to go back to repair it every 8-10 years, the request for resolution was approved on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. (Two opposed: Legislators O'Grady and Burdick) **Prepare Resolution**

Approval of Audit

Committee members reviewed the December 10, 2012, audit of claims in the amount of \$2,754,261.23 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Hopkins, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:32 p.m. following a motion by Legislator LaForge, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
DECEMBER 19, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, L. Ballengee, P. Curran, K. Graves, T. Miner, C. Plaisted, B. Riehle, T. Ross, C. Santora, R. Whitney

Media Present: Bob Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:30 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Amendment & Approval of Minutes

A motion was made by Legislator Sinclair, seconded by Legislator Pullen, and carried to amend and approve the Ways & Means Committee minutes of December 10, 2012, as they pertain to an account number below:

Transfer Funds for Jail Floor Renovations

Public Works requests a resolution to transfer the following funds to cover engineering costs for renovations to the former jail elevator:

<u>From Account Number</u>	<u>To Account Number</u>	<u>Amount</u>
A1620.404 Maintenance Contracts	H56 <u>33</u> .200 Capital Project/County Building Jail Floor Renovations	\$10,000
A1620.428 Natural Gas	H56 <u>33</u> .200 Capital Project/County Building Jail Floor Renovations	\$25,000
	Total:	\$35,000

Scheduled Audit by State Comptroller's Office

Terri Ross, County Treasurer, informed the group that the State Comptroller's Office will conduct an audit of the 2011 fiscal year of Allegany County. She indicated that she and County Administrator John Margeson, and Deputy County Administrator Mitch Alger had met with two women from the State Comptroller's Office recently to discuss the process. Ms. Ross noted that the auditors will be here for several months, beginning after the first of the year. They will begin the audit with a risk assessment and decide from there what other issues will be addressed. There is space in the Treasurer's office for these people to conduct their work. It was noted that Allegany County had not been the subject of a state audit since the late 1990s.

Meal Reimbursement

County Treasurer Terri Ross told the group that the issue of meal reimbursement had arisen at a recent Department Heads' meeting, and although it was, at the time, thought to be prudent to bring the issue to the Ways & Means Committee, in the intervening days, Ms. Ross had received several emails, particularly from Genesee County, indicating that new IRS rules might govern this issue. Clerk of the Board Brenda Riehle provided a spreadsheet of meal reimbursement rates for several New York counties, and Sheriff Rick Whitney indicated that he, too, would soon have the results of a sheriffs' survey regarding this issue. Ms. Ross indicated that the issue of any changes in reimbursements should wait until she had additional information.

Purchase of New Copier

Clerk of the Board Brenda Riehle informed the group of a NYSERDA program which will reimburse 75 percent of the cost of an Energy Star copier (not to exceed \$5,000) on a first-come, first-served basis through February 1, 2013, or when funds are exhausted. Ms. Riehle noted that the lease on the small copier in the second-floor workroom had expired, and that although it continued to work well at eight years old, it would be an asset to have a color copier. She had conferred with Schwab Co., Inc., and received quotes on four different machines. After some discussion, it was decided, on a motion by Legislator O'Grady, seconded by Legislator Healy, and carried, to have Ms. Riehle work with Schwab for the purchase of a new copier, not to exceed the \$8,475 quote already received.

Amendment of Resolution Approving Compensation of Employees

Clerk of the Board Brenda Riehle informed the Committee that the District Attorney's Office had alerted her to an error in Resolution No. 188-12, "A Resolution in Relation to the Compensation of County Officers and Employees," which had been passed at the December 10 Board meeting. Three County grant-funded positions [Assistant District Attorney (5th-Vehicle and Traffic Diversion), Assistant District Attorney (6th-Welfare), and District Attorney Investigator (PT)] should not have received salary increases this year, an error of \$1,907 in total. Additionally, the resolution indicated that Assistant DA (5th) worked in RTR, when, it should have read V&T Diversion (Vehicle & Traffic Diversion). A motion was made by Legislator Healy, seconded by Legislator Fanton, and carried to amend Resolution No. 188-12 to reflect that the salaries for the following positions should have remained at 2012 levels: Assistant District Attorney (5th-Vehicle and Traffic Diversion, \$26,585), Assistant District Attorney (6th-Welfare, \$24,000), and District Attorney Investigator (PT, \$12,954). **Prepare Resolution to Come Off the Board Floor on December 21, 2012**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of November 2012. A motion was made by Legislator O'Grady, seconded by Legislator Burdick, and carried to approve the vouchers for payment.

Executive Session

A motion was made to go into executive session at 1:50 p.m. to discuss collective negotiations issues by Legislator Healy, seconded by Legislator Sinclair, and carried.

A motion was made to leave executive session at 2:15 p.m. by Legislator Hopkins, seconded by Legislator Sinclair, and carried.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:15 p.m. following a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
DECEMBER 21, 2012**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Burdick, D. Healy, K. LaForge, T. O'Grady, D. Pullen, F. Sinclair, C. Crandall

Others Present: M. Alger, G. Benson, D. Cady, K. Graves, L. Gridley, R. Hollis, J. Margeson, T. Miner, C. Plaisted, B. Riehle, T. Ross, C. Santora, K. Toot, N. Ungermann

Media Present: Bob Clark, *Olean Times Herald*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Referral from Public Safety Committee

Sheriff Rick Whitney requested approval to fill two Correction Officer positions (Council 82, Local 3989) and one Correction Sergeant position (Council 82, Local 3989) contingent on adoption of Resolution Intro. No. 207-12 at the Board meeting this afternoon.

Attorney/Client Session

A motion was made by Legislator O'Grady, seconded by Legislator Burdick, and carried to enter into attorney/client session at 1:02 p.m. The Committee exited attorney/client session at 1:13 p.m. on a motion by Legislator O'Grady, seconded by Legislator LaForge, and carried.

Following some discussion, it was agreed that the Committee's understanding from the Sheriff is that these new positions will result in budgetary savings. The Sheriff's Office should expect to submit a report to the Public Safety Committee in about six months monitoring the costs and determining if, in fact, savings are realized. Subsequently, the request to hire the three positions in the Sheriff's Office was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. (One opposed: Legislator O'Grady) **Notify**

Human Resources

Approval of Audit

Committee members reviewed the December 21, 2012, audit of claims in the amount of \$6,556,509.97 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator O'Grady, and carried to forward the audit to the full Board for approval of payment.

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$225 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on a 2006 Ford Crown Victoria assigned to the Sheriff's Office. The funds should be appropriated to CS1931.429 (Risk Retention-Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request to appropriate the funds to 2012 accounts was approved on a motion by Legislator Sinclair, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:20 p.m. following a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried.

Respectfully submitted,

Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators